



**County of Los Angeles
Department of Parks and Recreation**



**Request for Statement of Qualifications (RFSQ) for
As-Needed Aquatic Maintenance Services
RFSQ# DPR-AQUATIC-2023**

**Addendum Number 1
August 1, 2024**

Pursuant to Section 4.0, County's Rights and Responsibilities, for the above referenced Request for Statement of Qualifications (RFSQ), the County of Los Angeles Department of Parks and Recreation hereby amends the subject RFSQ to clarify certain information and to provide additional material.

The changes to the RFSQ are as follows:

1. The title and services referenced as "As-Needed Aquatic Weed and Algae Growth Control Services" shall be replaced with the title and services listed as "As-Needed Aquatic Maintenance Services" throughout the entire document to reflect the name change of the services.
2. Table of Contents, Appendix E, "Scope of Work, General Information, and Locations" shall be replaced with the title, "Sample Statement of Work" throughout the entire document to reflect the name change.
3. Refer to Section 1.0, Solicitation Information and Minimum Requirements, subsection, Anticipated Contract Term, shall be deleted in its entirety and replaced as follows:

"Five years with five (5) additional one-year periods and six (6) month-to-month extension options."
4. Paragraph 7.5.3, Required Forms (Section B), shall be amended to add the following Exhibit:
 - Exhibit 12 Contribution and Agent Declaration Form

The changes to Appendix A - Sample Master Agreement are as follows:

1. The title and services referenced as "As-Needed Aquatic Weed and Algae Growth Control Services" shall be replaced with the title and services listed as "As-Needed Aquatic Maintenance Services" throughout the entire document to reflect the name change of the services.

2. APPLICABLE DOCUMENTS

Paragraph 1.0, Applicable Documents, shall be amended to replace and incorporate or add the following Exhibits:

- Table of Contents of Exhibits

- Exhibit A Sample Statement of Work
- Exhibit E Sample Work Order Format
- Exhibit F Forms Required For Each Work Order Before Work Begins (Certifications, and Confidentiality Forms)
- Exhibit I Contribution and Agent Declaration Form

3. TERM OF MASTER AGREEMENT

Section 4.0, Term of Master Agreement, shall be deleted in its entirety and replaced as follows:

4.0 TERM OF MASTER AGREEMENT

- 4.1 The term of this Master Agreement will be five (5) years, commencing upon the date of execution by the Director, or his/her designee as authorized by the Board of Supervisors, through August 14, 2029, unless sooner extended or terminated, in whole or in part, as provided herein.

The County will have the sole option to extend the Master Agreement term for up to five (5) additional one-year periods and six (6) month-to-month extension options, for a maximum total Master Agreement term of ten (10) years and six (6) months. Each such option and extension will be exercised at the sole discretion of the Director or his/her designee as authorized by the Board of Supervisors.

- 4.2 The County maintains a database that tracks/monitors contractor performance history. Information entered into the database may be used for a variety of purposes, including determining whether the County will exercise a Master Agreement term extension option.

- 4.3 Contractor must notify the Department when this Master Agreement is within six (6) months from the expiration of the term as provided for hereinabove. Upon occurrence of this event, Contractor must send written notification to the Department at the address herein provided in Exhibit B (County's Administration).

4. CAMPAIGN CONTRIBUTION PROHIBITION FOLLOWING FINAL DECISION IN MASTER AGREEMENT PROCEEDING

Paragraph 8.59, Campaign Contribution Prohibition Following Final Decision in Master Agreement Proceeding, shall be added as follows:

8.59 Campaign Contribution Prohibition Following Final Decision in Master Agreement Proceeding

Pursuant to [Government Code Section 84308](#), Contractor and its Subcontractors, are prohibited from making a contribution of more than \$250 to a County officer for twelve (12) months after the date of the final decision in the proceeding involving this Master Agreement. Failure to comply with the provisions of [Government Code Section 84308](#) and of this paragraph, may be a material breach of this Master.

The changes to Appendix E - Scope of Work, General Information, and Locations, are as follows:

1. The title of Appendix E, "Scope of Work, General Information, and Locations" shall be replaced with the title, "Sample Statement of Work".
2. The title and services referenced as "As-Needed Aquatic Weed and Algae Growth Control Services" shall be replaced with the title and services listed as "As-Needed Aquatic Maintenance Services" throughout the document to reflect the name change of the services.

Note: that the changes made to the solicitation have been incorporated in the revised RFSQ posted on August 1, 2024.