



COUNTY OF LOS ANGELES

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, CA 90012
(213) 974-1101 ceo.lacounty.gov

ACTING CHIEF EXECUTIVE OFFICER

Joseph M. Nicchitta

December 22, 2025

**Request for Statement of Qualifications (RFSQ) for
Strategic Plan and Support Services
RFSQ #CEO-RFSQ-AO-25-01**

Addendum Two

This Addendum Two to RFSQ #CEO-RFSQ-AO-25-01 is issued to incorporate the following revisions to the solicitation.

1. RFSQ, Paragraph 1.0 (SOLICITATION INFORMATION), **Anticipated Master Agreement Term** is deleted in its entirety and replaced as follows, consistent with the Board of Supervisors' Motion dated December 2, 2025:

Anticipated Master Agreement Term

Initial Term

January 1, 2026*-December 31, 2030

*Or upon execution, whichever is later

2. RFSQ, **Paragraph 2.4 (Anticipated Master Agreement Term)** is deleted in its entirety and replaced as follows, consistent with the Board of Supervisors' Motion dated December 2, 2025:

"2.4 Anticipated Master Agreement Term

The term of any Master Agreement will be for up to five (5) years or through December 31, 2030.

County will be continuously accepting SOQs throughout the duration of the Master Agreement to qualify Vendors. The Master Agreement will become effective upon the date of its execution by the Chief Executive Officer or designee and expire at the end of the Master Agreement term, unless sooner extended or terminated.

The County may, at its sole discretion, suspend this RFSQ in whole or in part, including suspension of individual Service Categories once sufficient qualified Contractors have been selected. The County may re-open the RFSQ, or any suspended Category, if additional Contractors are needed. The County may also cancel this RFSQ at any time."



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3. RFSQ, **5.16 (Vendor's Acknowledgement of County's Commitment to Fair Chance Employment Hiring Practices)** is deleted in its entirety and replaced as follows:

"5.16 Vendor's Acknowledgement of County's Commitment to Fair Chance Employment Hiring Practices

- 5.16.1 On May 29, 2018, the County approved a Fair Chance Employment Policy in an effort to remove job barriers for individuals with criminal records. The policy requires businesses that contract with the County to comply with fair chance employment hiring practices set forth in [California Government Code Section 12952](#). Additionally, on February 27, 2024, the County adopted Los Angeles County Code [Chapter 8.300](#) (Fair Chance Ordinance for Employers) to facilitate meaningful implementation of Fair Chance policies in the County and remove barriers to employment to ensure individuals with criminal records have fair and equitable access to opportunities for gainful employment.
- 5.16.2 Contractors are required to complete Exhibit 2 (Certification of Compliance) in Appendix B (Required Forms), certifying that they are in full compliance with [Section 12952 and Chapter 8.300 of the Los Angeles County Code \(Fair Chance Ordinance for Employers\)](#), as indicated in the Master Agreement.
- 5.16.3 Further, contractors are required to comply with the requirements under [Section 12952 and Los Angeles County Code Chapter 8.300](#) for the term of any contract awarded pursuant to this solicitation."

4. RFSQ, **5.19 (Contribution and Agent Declaration)** is deleted in its entirety and replaced as follows:

"5.19 Contribution and Agent Declaration

[Government Code Section 84308](#) requires a party to a contract proceeding to disclose any contribution of more than \$500 made to a County officer within the preceding twelve (12) months by the party or their agent. State regulations require this disclosure to be made at the time an application is filed, and, if a contribution is made during the contract proceeding, within 30 days of making a contribution or on the date on which the party first appears before or communicates with the agency regarding the proceeding after making the contribution, whichever is earliest. All Vendors are advised that they and all of their Subcontractors must complete and return as part of the SOQ, the Contribution and Agent Declaration included in Form 6 (Contribution and Agent Declaration Form) of Appendix C (SOQ Packet). Vendors are further advised that they and their Subcontractors must update the Contribution and Agent Declaration Form throughout the pendency of the solicitation if a contribution is made after the initial disclosure when the SOQ is submitted, and as requested at any time by the County prior to Master Agreement award. Failure by the Vendor or any Subcontractor(s) to complete and submit the required Contribution and Agent Declaration Form in Form 6, and failure by the Proposer or any Subcontractor(s) to update the declaration as required by law or as otherwise requested by the County, may eliminate the SOQ from further



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consideration and/or the Vendor may be disqualified from a Master Agreement award, as determined in the County's sole discretion. Further, all Vendors and their Subcontractors are prohibited under [Government Code Section 84308](#) from making a contribution of more than \$500 to a County officer for twelve (12) months after the date a final decision is made in the Master Agreement proceeding involving this solicitation."

5. Appendix A (Master Agreement), **Paragraph 4.0 (TERM OF MASTER AGREEMENT)** is deleted in its entirety and replaced as follows:

"4.0 TERM OF MASTER AGREEMENT

- 4.1 The term of this Master Agreement will commence upon execution by the Chief Executive Officer, as authorized by the Board of Supervisors (Board), or January 1, 2026, whichever is later, through **December 31, 2030**, unless sooner terminated or extended, in whole or in part, as expressly provided in this Contract.
- 4.2 The County maintains a database that track/monitor contractor performance history. Information entered into the database may be used for a variety of purposes, including determining whether the County will exercise a Master Agreement term extension option.
- 4.3 Contractor must notify the CEO when this Master Agreement is within six (6) months from the expiration of the term as provided for hereinabove. Upon occurrence of this event, Contractor must send written notification to the CEO at the address herein provided in Exhibit D (County's Administration).
- 4.4 Notwithstanding any other provisions of this Paragraph 4.0, any Work Order issued hereunder prior to the expiration date of this Master Agreement which has a Work Order expiration date later than the Master Agreement expiration date shall automatically extend such Master Agreement expiration date up to one hundred eighty (180) days or to the Work Order expiration date, whichever occurs first. Such extended Master Agreement expiration date shall apply only to such Work Orders and shall not extend such date for any other purpose whatsoever, including issuing new Work Orders and or extending any other Work Order(s)."

6. Appendix A (Master Agreement), Paragraph 8.23 (General Provisions for all Insurance Coverage), **8.23.7 (Waivers of Subrogation)** is deleted in its entirety and replaced as follows:

"8.23.7 Waivers of Subrogation

To the fullest extent permitted by law, the Contractor hereby waives its rights and its insurer(s)' rights of recovery against County under all the Required Insurance for any loss arising from or relating to this Master Agreement. The Contractor must require its insurers to execute any waiver of subrogation endorsements which may be necessary to effectuate such waiver."

7. Appendix A (Master Agreement), 8.27 (Nondiscrimination and Affirmative Action), **8.27.7** is deleted in its entirety and replaced as follows:



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"8.27.7 If the County finds that any provisions of this Paragraph 8.27 have been violated, such violation will constitute a material breach of this Master Agreement upon which the County may terminate or suspend this Master Agreement. While the County reserves the right to determine independently that the anti-discrimination provisions of this Master Agreement have been violated, in addition, a determination by the California Fair Employment and Housing Commission or the Federal Equal Employment Opportunity Commission that the Contractor has violated Federal or State anti-discrimination laws or regulations will constitute a finding by the County that the Contractor has violated the anti-discrimination provisions of this Master Agreement."

8. Appendix A (Master Agreement), 8.40 (Termination for Convenience), **8.40.1** is deleted in its entirety and replaced as follows:

"8.40.1 County may terminate this Master Agreement, and any Work Order issued hereunder, in whole or in part, from time to time or permanently, when such action is deemed by the County, in its sole discretion, to be in its best interest. Termination of work hereunder will be effectuated by notice of termination to Contractor specifying the extent to which performance of work is terminated and the date upon which such termination becomes effective. The date upon which such termination becomes effective will be no less than ten (10) days after the notice is sent."

9. Appendix A (Master Agreement), **8.53 (Compliance with Fair Chance Employment Hiring Practices)** deleted in its entirety and replaced as follows:

"8.53 Compliance with Fair Chance Employment Hiring Practices

Contractor, and its subcontractors, must comply with fair chance employment hiring practices set forth in [California Government Code Section 12952](#) and [Chapter 8.300 of the Los Angeles County Code \(Fair Chance Ordinance for Employers\)](#). Contractor's violation of this paragraph of the Master Agreement may constitute a material breach of the Master Agreement. In the event of such material breach, County may, in its sole discretion, terminate the Master Agreement."

10. Appendix A (Master Agreement), **8.60 (Budget Reductions)**, is added as follows:

"8.60 Budget Reductions

In the event that the County's Board adopts, in any fiscal year, a County Budget which provides for reductions in the salaries and benefits paid to the majority of County employees and imposes similar reductions with respect to County agreements, the County reserves the right to reduce its payment obligation under this Master Agreement correspondingly for that fiscal year and any subsequent fiscal year during the term of this Master Agreement (including any extensions), and the services to be provided by the Contractor under this



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Master Agreement will also be reduced correspondingly. The County's notice to the Contractor regarding said reduction in payment obligation will be provided within thirty (30) calendar days of the Board's approval of such actions. Except as set forth in the preceding sentence, the Contractor must continue to provide all of the services set forth in this Master Agreement."

11. Appendix C (SOQ Packet) has been replaced in its entirety.

All other terms and conditions of this RFSQ will remain unchanged.



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