



Caring for Our Coast

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Director

**Kerry Silverstrom**  
Chief Deputy

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Deputy Director

July 21, 2020

**ADDENDUM ONE  
REQUEST FOR STATEMENT OF QUALIFICATIONS FOR  
AS-NEEDED COMMERCIAL REAL PROPERTY APPRAISAL SERVICES  
RFSQ #DBH72**

The Department of Beaches and Harbors issues Addendum One to the Commercial Real Property Appraisal Services Request for Statement of Qualifications RFSQ #DBH72, which was released on July 9, 2020.

As indicated in the RFSQ, Section 1.7, County Rights and Responsibilities, the County reserves the right to amend the RFSQ by written addendum. The Addendum contains portions of the RFSQ that have been revised.

The information contained in this Addendum supersedes any related information previously provided.

Thank you for your interest in our Request for Statement of Qualifications for Commercial Real Property Appraisal Services. As stated in this Addendum, the deadline for Submittals has been extended. Submittals must be emailed to [Contracts@bh.lacounty.gov](mailto:Contracts@bh.lacounty.gov), and must be received no later than 2:00 p.m. Pacific Standard Time, on August 13, 2020.

We look forward to receiving your submittals.

Very truly yours,

GARY JONES, DIRECTOR

Angelica Vicente, Contracts Administrator



## ADDENDUM ONE

**The information hereunder, specific to the sections discussed below, supersedes any information previously provided as to those sections.**

1. RFSQ, Section 1.42, Prohibition from Participation in Future Solicitation(s), has been added to the Request for Statement of Qualifications as follows:

### **1.42 Prohibition from Participation in Future Solicitation(s)**

A Proposer, or a Contractor or its subsidiary or Subcontractor ("Proposer/Contractor"), is prohibited from submitting a bid or proposal in a County solicitation if the Proposer/Contractor has provided advice or consultation for the solicitation. A Proposer/Contractor is also prohibited from submitting a bid or proposal in a County solicitation if the Proposer/Contractor has developed or prepared any of the solicitation materials on behalf of the County. A violation of this provision shall result in the disqualification of the Contractor/Proposer from participation in the County solicitation or the termination or cancellation of any resultant County contract.

2. RFSQ, Section 2.3, RFSQ Timetable, is deleted from the Request for Statement of Qualifications in its entirety and replaced with the following:

### **2.3 RFSQ TIMETABLE**

The timetable for this RFSQ is as follows:

| EVENT                                            | DATE/TIME                                             |
|--------------------------------------------------|-------------------------------------------------------|
| Release of RFSQ                                  | July 9, 2020                                          |
| Request for Solicitation Requirements Review Due | July 30, 2020                                         |
| Written Questions Due                            | July 30, 2020, 5:00 p.m., Pacific Standard Time (PST) |
| Questions and Answers Released                   | August 6, 2020                                        |
| <b>SOQs Due</b>                                  | <b>August 13, 2020, 2:00 p.m., PST</b>                |

**SOQ's due by August 13, 2020, 2:00 p.m., PST for initial qualification. The County will continue to accept SOQ's throughout the term of the Master Agreement. SOQ's received after the initial due date will be reviewed at a later date.**

3. RFSQ, Section 2.7, SOQ Submission, is deleted from the Request for Statement of Qualifications in its entirety and replaced with the following:

## **2.7 SOQ SUBMISSION**

**INITIAL DEADLINE FOR RECEIPT OF THE SOQ IS AUGUST 13, 2020, 2:00 p.m.**

The SOQ must be emailed only, in PDF format, by the deadline date and time and delivered as follows:

- Email SOQs to: [Contracts@bh.lacounty.gov](mailto:Contracts@bh.lacounty.gov)
- Email shall include the heading: AS-NEEDED COMMERCIAL REAL PROPERTY APPRAISAL SERVICES RFSQ

**Emailed proposals that are time stamped after 2:00 p.m. will be reviewed at a later date. Vendors who submit a SOQ by facsimile (fax), mail (USPS mail, FedEx, etc.) will be rejected without review at the County's sole discretion.**

4. RFSQ, Appendix A, Sample Master Agreement, Section 5.0, Contract Sum, is deleted from the Request for Statement of Qualifications in its entirety and replaced with the following:

## **5.0 CONTRACT SUM**

**5.1** Contractor shall not be entitled to any payment by County under this Master Agreement except pursuant to validly executed and satisfactorily performed Work Orders. In each year of this Master Agreement, the total of all amounts actually expended by County hereunder ("maximum annual expenditures") may not exceed amounts allocated to the Department by the County Board of Supervisors in their approved budgets. The County has sole discretion to expend some, all or none of such budgeted amounts. The sum of such annual expenditures for the duration of the Master Agreement is the Contract Sum. The County may, at its discretion, expend any portion, all or none of the Contract Sum. However, aggregate annual payments from the Contract Sum for As-Needed Commercial Real Property Appraisal Services may exceed the Contract Sum to the extent that funding is due from or held by the Marina Accumulative Capital Outlay fund, Departmental Trust Fund Accounts, a new or existing Capital Project, another County department, a lessee or other third party to reimburse the Department of Beaches and Harbors and/or County for its As-Needed Commercial Real Property Appraisal Services, except that such work performed must be limited to Marina del Rey and/or beaches owned, controlled or managed by Los Angeles County.

5. RFSQ, Appendix A, Sample Master Agreement, Section 8.57, Prohibition from Participation in Future Solicitation(s), has been added to the Request for Statement of Qualifications as follows:

**8.57 Prohibition from Participation in Future Solicitation(s)**

A Proposer, or a Contractor or its subsidiary or Subcontractor ("Proposer/Contractor"), is prohibited from submitting a bid or proposal in a County solicitation if the Proposer/Contractor has provided advice or consultation for the solicitation. A Proposer/Contractor is also prohibited from submitting a bid or proposal in a County solicitation if the Proposer/Contractor has developed or prepared any of the solicitation materials on behalf of the County. A violation of this provision shall result in the disqualification of the Contractor/Proposer from participation in the County solicitation or the termination or cancellation of any resultant County contract. This provision shall survive the expiration, or other termination of this Agreement.