



County of Los Angeles
INTERNAL SERVICES DEPARTMENT

9150 E. Imperial Hwy.
Downey, California 90242

SELWYN HOLLINS
Director

"Trusted Partner and Provider of Choice"

Telephone: (562) 940-2188
FAX: (562) 401-9494

July 13, 2023

Dear Eligible Contractors

Subject: Addendum Four to Enterprise Services Master Agreement (ESMA) Request for Statement of Qualifications (RFSQ) # ITS-110604-S

This Addendum is intended to be distributed to the eligible contractors. In all, this Addendum modifies the December 2022 ESMA RFSQ. Revised July 2023 ESMA RFSQ and Master Agreement documents/downloads can be found at: <https://camisvr.co.la.ca.us/lacobids>.

STATEMENT/CLARIFICATION

STATEMENT #1:

This Addendum Four revises the ESMA RFSQ # ITS-10604-S, as follows:

1. **Paragraph 1.38** (COVID19 Vaccinations of County Contractor Personnel); Intentionally Omitted.
2. **Paragraph 2.3** (RFSQ Timetable); Intentionally Omitted.
3. **Appendix A** (SOQ Required Forms), **Signatures – Page 62** (Authorization of the ESMA); revised County Counsel title.
4. **Appendix B** (ESMA Service Categories); new Service Category 7 (Privacy Consulting Services).
5. **Appendix D** (Sample Master Agreement), **Paragraph 55.0** (Subcontracting); revised to refer to Exhibit I.
6. **Appendix D** (Sample Master Agreement), **Paragraph 82.0** (COVID19 Vaccinations of County Contractor Personnel); Intentionally Omitted.
7. **Appendix D** (Sample Master Agreement), **Paragraph 83.0** (Preference Program Entity (PPE) Utilization Report); revised to refer to Exhibit J.
8. **Appendix D** (Sample Master Agreement), **Exhibit A** (ESMA Service Categories); new Service Category 7 (Privacy Consulting Services).
9. **Appendix D** (Sample Master Agreement), **Exhibit B** (Sample Work Order (Fixed Price per Deliverable (FP/D)) and Materials per Deliverable (T&M/D)) and Attachments), **Attachment B4** (COVID-19 Vaccination Certification of Compliance), Intentionally Omitted.

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10. **Appendix D** (Sample Master Agreement), **Exhibit I** (Provisions and Attachments to be Included in Subcontracts); new.
11. **Appendix D** (Sample Master Agreement), **Exhibit J** (Preference Program Entity (PPE) Utilization Report and Instructions); new.

Please see revised ESMA RFSQ # ITS-10604-S Addendum Four posted online.

Should you have any procedural or contractual questions, please contact Justin Russell by email at esma.contracts@isd.lacounty.gov.

Attachment