



County of Los Angeles
INTERNAL SERVICES DEPARTMENT
1100 North Eastern Avenue
Los Angeles, California 90063

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Director

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"Trusted Partner and Provider of Choice"

August 12, 2020 012

**ADDENDUM NUMBER TWO TO
REQUEST FOR STATEMENT OF QUALIFICATIONS (RFSQ) #GC-10604-S
AS-NEEDED ELEVATOR AND ESCALATOR MAINTENANCE SERVICES**

Dear Proposers:

This Addendum Number Two is issued to provide revisions, additions, deletions, and clarification to certain requirements of RFSQ #GC-10604-S.

Section 2.8, **SOQ Submission**, in the RFSQ GC-10604-S, is revised as follows:

2.8 SOQ Submission

SOQ shall be submitted by mail or electronic mail (email) in adherence to the following:

- By mail, original SOQ, one (1) numbered copy and one USB flash drive containing SOQ documents shall be enclosed in a sealed envelope, plainly marked in the upper left-hand corner with the name and address of the Vendor and bear the words:

**"SOQ FOR AS-NEEDED ELEVATOR AND ESCALATOR MAINTENANCE SERVICES
MASTER AGREEMENT RFSQ #10604-S"**

The SOQ and any related information shall be delivered, mailed to:

Tatiana Menendez
County of Los Angeles
Internal Services Department, Contracting Division
1100 North Eastern Avenue, Room 101
Los Angeles, CA 90063

- By email, SOQ documents to be provided with certified electronic signature or electronic transmission with photocopies of signed documents. The subject line of the email shall bear the words:

**"SOQ FOR AS-NEEDED ELEVATOR AND ESCALATOR MAINTENANCE SERVICES
MASTER AGREEMENT RFSQ #10604-S"**

It is the sole responsibility of the submitting Vendor to ensure that its SOQ is received before the initial submission deadline identified in subparagraph 2.3. Submitting Vendors shall bear all risks associated with delays in delivery by email, any person or entity, including the U.S. Mail. No facsimile (fax) or electronic mail (e-mail) copies will be accepted. SOQ's received after the initial submission deadline will be reviewed at a later date.

Updated RFSQ will be posted via the County's website at: <http://camisvr.co.la.ca.us/lacobids/>. All other terms and conditions of RFSQ #GC-10604-S remain in effect.