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November 7, 2024

**ADDENDUM NUMBER ONE**  
**REQUEST FOR STATEMENT OF QUALIFICATIONS**  
**NO. RFSQ-PD-2024-001**  
**Issued by the Los Angeles County Public Defender**  
**for As Needed Legal Immigration Representation Services**

This Addendum Number One to the Request for Statement of Qualification (RFSQ) No. RFSQ-PD-2024-001 (RFSQ) issued by the Los Angeles County Public Defender on June 24, 2024, provides as follows:

**PROPOSER'S CONFERENCE:**

A virtual Proposer's Conference will be held during which potential proposers may better understand the solicitation opportunity and will provide information regarding the solicitation and go over the proposal requirements. Potential proposers can also pose questions and receive answers and/or clarification. The answers to the questions asked during the Proposer's Conference will be posted to this solicitation as an addendum by Friday, November 29, 2024. If any questions require additional information unavailable during the conference, the answer will be provided when the addendum is posted. The link to register for the conference is below. After your registration is processed, you will receive an email with a link to join the conference.

**Date:** November 19, 2024

**Time:** 11:00 am to 12:00 pm Pacific Standard Time (PST)

**Conference Registration Link:** <https://bit.ly/LACPDORFSQLIRS>

Proposers are cautioned that, notwithstanding any remarks or clarifications given at the conference, all terms and conditions of the solicitation remain unchanged unless they are changed by amendment to the solicitation. If the answers to conference

questions or any solicitation amendment create ambiguities, it is the responsibility of the proposer to seek clarification before submitting a Statement of Qualification (SOQ).

### **CHANGES TO THE RFSQ:**

The following change was made to RFSQ and must be taken into consideration when preparing and submitting the proposal:

- Section 3.2.1.1 under section 3.2, Minimum Mandatory Requirements Part I of the RFSQ has been deleted in its entirety and replaced as follows in the RFSQ file:

3.2.1.1 Vendor must have a minimum of two (2) years of experience in removal defense, in the capacity of an Attorney, within the last seven (7) years. This experience must include detained removal defense in immigration courts or services, equivalent or similar to the Services stated in Paragraph 2.1 (Scope of Work).

- Exhibit 10, Pricing Schedule, under Appendix B, Required Forms, has been deleted in its entirety and replaced to increase the hourly rate for Lead Immigration Attorney and Immigration Attorney. The revised Exhibit has been replaced in the Appendix B file. The revised hourly rates are as follows:

| Description               | Hourly Rate |
|---------------------------|-------------|
| Lead Immigration Attorney | \$ 145.00   |
| Immigration Attorney      | \$ 130.00   |
| Paralegal                 | \$ 41.11    |

- WOS Form A, Proposer's Cost Schedule, under Exhibit D-1, Sample Work Order Solicitation (WOS) Format, has been deleted in its entirety and replaced to increase the hourly rate for Lead Immigration Attorney and Immigration Attorney. The revised Exhibit has been replaced in the RFSQ file. The revised hourly rates are as follows:

| Description               | Estimated Number of Hours | Hourly Rate | Maximum Compensation |
|---------------------------|---------------------------|-------------|----------------------|
| Lead Immigration Attorney | XX                        | \$ 145.00   | \$XX.XX              |
| Immigration Attorney      | XX                        | \$ 130.00   | \$XX.XX              |
| Paralegal                 | XX                        | \$ 41.11    | \$XX.XX              |