



County of Los Angeles INTERNAL SERVICES DEPARTMENT

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April 4, 2023

ADDENDUM NUMBER THIRTEEN TO REQUEST FOR STATEMENT OF QUALIFICATIONS (RFSQ) #104569 FOR FACILITY ANCILLARY SERVICES MASTER AGREEMENT

Dear Proposers:

This Addendum Thirteen is issued to provide revisions to RFSQ #104569 for Facility Ancillary Services. The revisions are the following:

1. Add the following Categories under Section 1.0 GENERAL INFORMATION, Sub-Section 1.1 Scope of Work, Facility Ancillary Service categories:

General Services

▪ As-Needed Flooring Services

2. Modify the following Sub-section 1.5 - Specific Category Qualifications, III. General Services to include the following:

P. As-Needed Flooring Services:

- Vendor must hold a valid and active C-15 Flooring and Floor Covering Contractor License and/or a B General Building Contractor License.

3. Modify the following category under Sub-paragraph 2.7.2, Summary of Categories, Category III – General Services to include the following:

P. As-Needed Flooring Services

Provide As-Needed Flooring Services. Services include preventative maintenance and/or repair services for flooring. This includes, preparing any surface for the installation of flooring and floor coverings; installing carpet, resilient sheet goods, resilient tile, wood floors and flooring (including the finishing and repairing thereof), and any other materials established as flooring and floor covering material; and meet the minimum requirements of sub-paragraph 1.4, Vendors Minimum Qualifications and Sub-paragraph 1.5, Specific Category Qualifications.

4. Delete Appendix A – Required Forms, Exhibit 1 – Statement of Qualifications Submittal Form in its entirety and replace with the attached Appendix A – Required Forms, exhibit 1 – Statement of Qualifications Submittal Form, updated April 4, 2023.

The updated RFSQ will be posted via the County's website at: <http://camisvr.co.la.ca.us/lacobids/>.

All other terms and conditions of RFSQ #104569 remain in effect.

Attachments (1)

**FACILITY ANCILLARY SERVICES MASTER AGREEMENT
STATEMENT OF QUALIFICATION SUBMITTAL FORM**

This serves as an application for the Facility Ancillary Services Master Agreement.

To Complete the Statement of Qualification:

1. Check off/fill out all the requirements met and sign form
 - Minimum Qualifications (applies to all vendors)
 - Category Specific Qualifications (only complete sections in categories you intend to apply for)
2. Attach all applicable documents listed in Required Forms section
3. Attach copies of the licenses/certificates/proof registrations checked off in specific categories
4. Vendor acknowledges and certifies that it meets the Minimum Qualifications listed in Paragraph 1.4 - Minimum Qualifications, and the applicable requirements of Paragraph 2.7.2 – Vendor’s Qualifications of this Request for Statement of Qualifications (RFSQ).

1.4 MINIMUM QUALIFICATIONS

APPLICATION CATEGORIES (check all that apply)	YEARS PERFORMING SERVICE (within the last 5 years)
ABATEMENT & REMEDIATION GROUP	
☐ Asbestos Abatement.....	_____ yrs
☐ Lead Abatement	_____ yrs
☐ Mold Abatement.....	_____ yrs
☐ Smoke/Water Damage	_____ yrs
CONSULTANTS GROUP	
☐ Asbestos Consultant	_____ yrs
☐ Environmental Consultants.....	_____ yrs
☐ Lead Consultants	_____ yrs
☐ Parking Consultant Services	_____ yrs (10yrs Rqd.)
☐ Mold Consultant	_____ yrs (5yrs Rqd.)
GENERAL SERVICES GROUP	
☐ Duct Cleaning Services	_____ yrs
☐ Moving, Relocation and/or Storage Services	_____ yrs
☐ Pest Control and Termite Extermination	_____ yrs
☐ As-Needed Drought-Related Landscaping Services.....	_____ yrs
☐ As-Needed Storm Water Drain Maintenance and Repair Services.....	_____ yrs
☐ As-Needed Pressure Washing Services.....	_____ yrs
☐ Environmental Lab Services.....	_____ yrs
☐ Special Event Services.....	_____ yrs
☐ As-Needed Traffic Control Services	_____ yrs
☐ As-Needed Plumbing Services.....	_____ yrs
☐ As-Needed Heating, Air Conditioning and Ventilation (HVAC) Services	_____ yrs
☐ As-Needed Facility Fire Alarm Services.....	_____ yrs
☐ As-Needed Fencing Repairs Services.....	_____ yrs
☐ As-Needed Electrical Services	_____ yrs
☐ As-Needed Painting Services	_____ yrs
☐ As-Needed Flooring Services	_____ yrs
WASTE GROUP	
☐ Electronic Waste-Collectors/Recyclers	_____ yrs
☐ Hazardous/non-Hazardous Waste Removal & Disposal	_____ yrs
☐ Medical Waste Removal & Disposal	_____ yrs
☐ Rubbish Removal and Disposal Services	_____ yrs
☐ Chemical Portable Toilets	_____ yrs
☐ Domestic Fresh Water and/or Wastewater Treatment	_____ yrs
☐ Class A Infectious Substance/Waste Decontamination & Removal	_____ yrs
☐ Class A Infectious Substance/Waste Transport & Disposal.....	_____ yrs
☐ Solid/Organic Waste Removal, Disposal and Recycling Services	_____ yrs
☐ Dead Animal Disposal Services	_____ yrs
CUSTODIAL GROUP	
☐ Enhanced Cleaning Services.....	_____ yrs
☐ Deep/Biochemical Cleaning Services	_____ yrs

INSURANCE REQUIREMENTS (FOR ALL VENDORS)**GENERAL LIABILITY****CG 00 01 or Equivalent in Coverage Scope**

- ☐ General Aggregate: \$2 million
- ☐ Products/Completed Operations Aggregate: \$1 million
- ☐ Personal and Advertising Injury: \$1 million
- ☐ Each Occurrence: \$1 million
- ☐ County Named as An Additional Insured

WORKERS' COMPENSATION AND EMPLOYERS LIABILITY

- ☐ Each Accident: \$1 million
- ☐ Disease – Policy Limit: \$1 million
- ☐ Disease – Each Employee: \$1 million

AUTO LIABILITY***CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$1 million

***Some Contractors are required to carry additional limits.**

1.5 ADDITIONAL INSURANCE REQUIREMENTS FOR SPECIFIC CATEGORIES**I. ABATEMENT & REMEDIATION GROUP****A. Asbestos Abatement & Remediation**

DESCRIPTION: Abatement & Remediation services including, analysis, clean-up, removal and disposal of asbestos-containing materials. Please refer to Attachment 5 for a description of specific work required under this category.

ERRORS AND OMISSIONS (E&O)

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million

CONTRACTORS POLLUTION LIABILITY

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million
- ☐ Including Asbestos and Completed Operations Coverage
- ☐ County Named as Additional Insured

AUTO LIABILITY**CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$1 million

CA 99 48 or Equivalent in Coverage Scope

- ☐ Vehicle Pollution Liability: \$2 million

LICENSES AND/OR CERTIFICATIONS

- ☐ CA Contractor's license with "ASB" designation
- ☐ Contractor must provide services as specified in Attachment 5 (Asbestos Abatement and Removal Specifications) to Appendix A, Required Forms, Exhibit 1 (Statement of Qualifications Submittal Form)

B. Lead Abatement & Remediation

DESCRIPTION: Abatement & Remediation services including, analysis, clean-up, removal and disposal of lead-containing materials. Please refer to Attachment 6 for a description of specific work required under this category.

E&O LIABILITY

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million

CONTRACTORS POLLUTION LIABILITY

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million
- ☐ Including Lead and Completed Operations Coverage
- ☐ County Named as Additional Insured

AUTO LIABILITY**CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$1 million

CA 99 48 or Equivalent in Coverage Scope

- ☐ Vehicle Pollution Liability: \$2 million

LICENSES AND/OR CERTIFICATIONS

- ☐ Certification by the State Dept. of Public Health as Lead Supervisor/Lead Worker
- ☐ Contractor must provide services as specified in Attachment 6 (Lead-Based Paint Removal Specifications) to Appendix A, Required Forms, Exhibit 1 (Statement of Qualifications Submittal Form)

I. ABATEMENT & REMEDIATION GROUP (cont.)**C. Mold Abatement & Remediation**

DESCRIPTION: Please refer to Attachment 3 for a description of specific work required under this category.

E&O LIABILITY

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million

CONTRACTORS POLLUTION LIABILITY

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million
- ☐ Including Mold and Completed Operations Coverage
- ☐ County Named as Additional Insured

AUTO LIABILITY**CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$1 million

CA 99 48 or Equivalent in Coverage Scope

- ☐ Vehicle Pollution Liability: \$2 million

LICENSES AND/OR CERTIFICATIONS

- ☐ CA Contractor's license with "ASB" designation
- ☐ Certified Firm through the Institute of Inspection, Cleaning and Restoration Certification (IICRC) possessing the following certifications:
 - ☐ Applied Microbial Remediation Technician; and
 - ☐ Water Damage Restoration Technician
- ☐ Contractor must provide services as specified in Attachment 3 (Mold Consultant and Mold Remediation Services Requirements) to Appendix A, Required Forms, Exhibit 1 (Statement of Qualifications Submittal Form)

D. Smoke/Water Damage

DESCRIPTION: Remediation, clean-up, disposal and restoration of affected areas.

E&O LIABILITY

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million

CONTRACTORS POLLUTION LIABILITY

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million
- ☐ Including Mold and Completed Operations Coverage
- ☐ County Named as Additional Insured

LICENSES AND/OR CERTIFICATIONS

- ☐ Certified Firm through the Inspection, Cleaning and Restoration Certification (IICRC) possessing the following certifications:
 - ☐ Fire and Smoke Restoration Technician; and
 - ☐ Water Damage Restoration Technician

II. CONSULTANTS GROUP**A. Asbestos Consultants**

DESCRIPTION: Conducts site audits and prepares audit reports. Please refer to Attachment 7 for a description of specific work required under this category.

E&O LIABILITY

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million

CONTRACTORS POLLUTION LIABILITY

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million

LICENSES AND/OR CERTIFICATIONS

- ☐ Certification by the State of California as Certified Asbestos Consultant
- ☐ Accreditation as a Building Inspector, Contractor/Supervisor, Project Designer and Management Planner
- ☐ Contractor must provide services as specified in Attachment 7 (Asbestos consultant Specifications) to Appendix A, Required Forms, Exhibit 1 (Statement of Qualifications Submittal Form)

II. CONSULTANTS GROUP (cont.)**B. Environmental Consultants****DESCRIPTION:** Air and Water sampling/monitoring. Conduct site surveillance. Prepare reports.**1. Air Quality Testing****E&O LIABILITY**

- ☐ Each Occurrence: \$1 million
☐ Aggregate: \$2 million

CONTRACTORS POLLUTION LIABILITY

- ☐ Each Occurrence: \$1 million
☐ Aggregate: \$2 million
☐ Including Completed Operations Coverage
☐ County Named as Additional Insured

LICENSES AND/OR CERTIFICATIONS

- ☐ Certified Industrial Hygienist (CIH) through the American Board of Industrial Hygiene

2. Water Quality Sampling/Monitoring**E&O LIABILITY**

- ☐ Each Occurrence: \$1 million
☐ Aggregate: \$2 million

CONTRACTORS POLLUTION LIABILITY

- ☐ Each Occurrence: \$1 million
☐ Aggregate: \$2 million
☐ Including Completed Operations Coverage
☐ County Named as Additional Insured

LICENSES AND/OR CERTIFICATIONS

- ☐ Environmental Testing. CA. State Water Boards (ELAP #)
☐ County of Sanitation Districts of LA. County (Cert #)

C. Lead Consultants**DESCRIPTION:** Conduct inspections for lead-laden components, perform risk assessments, write specifications, project design and monitoring**E&O LIABILITY**

- ☐ Each Occurrence: \$1 million
☐ Aggregate: \$2 million

CONTRACTORS POLLUTION LIABILITY

- ☐ Each Occurrence: \$1 million
☐ Aggregate: \$2 million
☐ Including Lead and Completed Operations Coverage
☐ County Named as Additional Insured

LICENSES AND/OR CERTIFICATIONS

- ☐ Certification by the State Dept. of Public Health as Lead Inspector/Assessor and Certified Lead Project Monitor

D. Parking Consultants**DESCRIPTION:** Provide technical consulting services to County in the development, evaluation and/or acquisition of additional parking resources for its officers, employees, customers and its official business constituents working and conducting their business in the County of Los Angeles**E&O LIABILITY**

- ☐ Each Occurrence: \$1 million
☐ Aggregate: \$2 million

LICENSES AND/OR CERTIFICATIONS

N/A

E. Intentionally Omitted

II. CONSULTANTS GROUP (cont.)**F. Mold Consultants**

DESCRIPTION: Please refer to Attachment 3 for a description of specific work required under this category.

E&O LIABILITY

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million
- ☐

CONTRACTORS POLLUTION LIABILITY

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million
- ☐ Including Completed Operations Coverage
- ☐ County Named as Additional Insured

LICENSES AND/OR CERTIFICATIONS

- ☐ Certified Industrial Hygienist (CIH) through the American Board of Industrial Hygiene
- ☐ Contractor must provide services as specified in Attachment 3 (Mold Consultant and Mold Remediation Services Requirements) to Appendix A, Required Forms, Exhibit 1 (Statement of Qualifications Submittal Form)

III. GENERAL SERVICES GROUP**A. Duct Cleaning Services****DESCRIPTION:** Contractor enters confined spaces to scrape/steam clean HVAC system**E&O LIABILITY**

- ☐ Each Occurrence: \$1 million
☐ Aggregate: \$2 million

CONTRACTORS POLLUTION LIABILITY

- ☐ Each Occurrence: \$1 million
☐ Aggregate: \$2 million
☐ Including Mold and Completed Operations Coverage
☐ County Named as Additional Insured

AUTO LIABILITY**CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$1 million

CA 99 48 or Equivalent in Coverage Scope

- ☐ Vehicle Pollution Liability: \$2 million

LICENSES AND/OR CERTIFICATIONS

- ☐ California State Warm-Air Heating, Ventilating and Air-Conditioning Contractor's License
☐ NADCA Certification

B. Moving, Relocation and/or Storage Services**DESCRIPTION:** Move office/computer/furniture for various County Departments for relocation and or storage

PROPERTY: Freight/Cargo Insurance providing Special causes of loss coverage for County property in Contractor's care, custody and/or control, subject to maximum 5% deductible.

- ☐ Actual cash value amount of any automobiles and mobile equipment entrusted to Contractor.
☐ Full replacement value amount of any other types of personal property entrusted to Contractor

FIDELITY BOND OR CRIME COVERAGE (EMPLOYEE DISHONESTY)

- ☐ Each Occurrence: \$50,000
☐ County Named as Additional Assured and Loss Payee

AUTO LIABILITY**CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$2 million

LICENSES AND/OR CERTIFICATIONS

- ☐ Public Utilities Commission Permit to Operate As a Highway Carrier

III. GENERAL SERVICES GROUP (cont.)**C. Pest Control and Termite Extermination**

DESCRIPTION: Extermination and control of creeping, crawling, flying pests, termites, rodents, possums, reptiles, birds, etc.

ADDITIONAL INSURANCE E&O LIABILITY ☐ Each Occurrence: \$1 million ☐ Aggregate: \$2 million CONTRACTORS POLLUTION LIABILITY ☐ Each Occurrence: \$1 million ☐ Aggregate: \$2 million ☐ Including Completed Operations Coverage ☐ County Named as Additional Insured AUTO LIABILITY <u>CA 00 01 or Equivalent in Coverage Scope</u> ☐ Auto Liability: \$1 million <u>CA 99 48 or Equivalent in Coverage Scope</u> ☐ Vehicle Pollution Liability: \$2 million	LICENSES AND/OR CERTIFICATIONS ☐ CA Dept. of Pesticide Regulation issued Qualified Applicator license in good standing ☐ Contractor must register annually with the County of Los Angeles Agricultural Commissioner/Weights and Measures (ACWM) and Provide a monthly pesticide report to the (ACWM) and an annual summary of the pesticides used outdoors on County-owned or maintained property by Fiscal Year (July 1 to June 31) ☐ Adhere to the County's Integrated Pest Management (IPM) Program (the Program)
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D. As-Needed Drought-Related Landscaping Services – For Internal Services Department Use Only

DESCRIPTION: Drought-related landscaping services, including but not limited to: installation of efficient evapotranspiration controls and water management systems; design and installation of water conserving irrigations systems including micro-irrigation and drip systems as well as conventional irrigation systems; design and installation of California native drought tolerant landscapes replacing existing landscaped areas; installation of dedicated landscape water meters for monitoring water budget and leak detection; performing as-needed maintenance of irrigation systems and landscaped areas, etc.

COMMERCIAL GENERAL LIABILITY ☐ Each Occurrence: \$1 million ☐ General Aggregate: \$2 million ☐ Products/Completed Operations Aggregate: \$1 million ☐ Personal and Advertising Injury: \$1 million AUTO LIABILITY ☐ Auto Liability: \$1 million WORKERS COMPENSATION ☐ Workers Compensation and Employers Liability: \$1 million	LICENSES AND/OR CERTIFICATIONS ☐ Current C-27 Landscaping License
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III. GENERAL SERVICES GROUP (cont.)**E. As-Needed Storm Water Drain Maintenance and Repair Services**

DESCRIPTION: Preventive maintenance and/or repair services for storm water drains, V or U drains/diches, basins (e.g., settling pond, catch basins). Services include, but are not limited to, debris removal services for water drainage wells (Class V), and unclogging and repair of catch basins, settling ponds and storm water drains.

COMMERCIAL GENERAL LIABILITY

- ☐ Each Occurrence: \$1 million
- ☐ General Aggregate: \$2 million
- ☐ Products/Completed Operations Aggregate: \$1 million
- ☐ Personal and Advertising Injury: \$1 million

AUTO LIABILITY

- ☐ Auto Liability: \$1 million

WORKERS COMPENSATION

- ☐ Workers Compensation and Employers Liability: \$1 million

LICENSES AND/OR CERTIFICATIONS

- ☐ State of California Contractors License A or B with Hazardous Substance Removal Endorsement

F. As-Needed Pressure Washing Services

DESCRIPTION: Pressure washing services to remove residues from surfaces, including but not limited to, stairwells, sidewalks, parking structures, and landings, adjacent to the buildings in compliance with all applicable environmental laws and regulations.

COMMERCIAL GENERAL LIABILITY

- ☐ Each Occurrence: \$1 million
- ☐ General Aggregate: \$2 million
- ☐ Products/Completed Operations Aggregate: \$1 million
- ☐ Personal and Advertising Injury: \$1 million

AUTO LIABILITY

- ☐ Auto Liability: \$1 million

WORKERS COMPENSATION

- ☐ Workers Compensation and Employers Liability: \$1 million

LICENSES AND/OR CERTIFICATIONS**G. Environmental Lab Services**

DESCRIPTION: Laboratory shall be able to perform testing, as well as, provide qualified field technicians to obtain and transport wastewater, drinking water, and monitoring well samples. Please refer to Attachment 4 for a description of specific work required under this category.

COMMERCIAL GENERAL LIABILITY

- ☐ Each Occurrence: \$1 million
- ☐ General Aggregate: \$2 million
- ☐ Products/Completed Operations Aggregate: \$1 million
- ☐ Personal and Advertising Injury: \$1 million

E&O LIABILITY

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million

AUTO LIABILITY

- ☐ Auto Liability: \$1 million

WORKERS COMPENSATION

- ☐ Workers Compensation and Employers Liability: \$1 million

LICENSES AND/OR CERTIFICATIONS

- ☐ Environmental Laboratory Accreditation Program (ELAP) certified
- ☐ Contractor must provide services as specified in Attachment 4 Environmental Lab Services Requirements) to Appendix A, Required Forms, Exhibit 1 (Statement of Qualifications Submittal Form)

III. GENERAL SERVICES GROUP (cont.)**H. Special Event Services**

DESCRIPTION: Provide As-Needed, special event deployment and related services within Los Angeles County. Services may include, but are not limited to, training staff, on site set up; equipment/supply pick-up, delivery and set-up, including technical equipment; delivery and replacement of any malfunctioning equipment during the duration of the special event; tear down of special event and equipment after event, delivery of equipment and supplies to warehouses. Special events include, but not limited to, voting centers.

LICENSES AND/OR CERTIFICATIONS

- ☐ Two years of experience providing logistic services for delivery, installation, set up, break down, connectivity and technical support services for special events that may include specialized technical equipment, operational equipment and other equipment/services related to special events. Special events include, but is not limited to, voting centers.

I. As-Needed Traffic Control Services

DESCRIPTION: Provide As-Needed Traffic Control Services. Services include, but are not limited to, traffic control activities in construction/maintenance and project zones in conjunction with County operations in the zone. Traffic Controllers shall be trained to perform, but not limited to, the following: 1. Traffic Controllers shall be utilized at County construction/maintenance sites where barricades and warning signs cannot adequately or safely control the flow of traffic through the site. 2. When traffic controls are required, they shall be placed in relation to the equipment or operation to give effective warning to traveling public of County's equipment and operations such that the public can safely move through the site. 3. Traffic Controllers shall be required to provide C28 stop/slow sign paddles and to wear warning garments such as vest, jackets, or shirts. These warning garments shall be either orange, strong yellow-green, or fluorescent versions of these colors. Traffic Controllers shall provide rain gear, which shall be orange, strong yellow-green or yellow. 4. During the hours of darkness, Traffic Controllers shall be outfitted with reflectorized garments. The reflective material shall be visible at a minimum distance of 1,000 feet. The reflective clothing, or the reflective material that meets the above requirements may be worn during hours of darkness in lieu of colored vests, jackets, and/or shirts. 5. Traffic Controllers shall be trained in the fundamentals of flagging and moving traffic through construction/maintenance zones. Flagging procedures used by Traffic Controllers shall conform to the "California Manual on Uniform Traffic Control Devices" (CAMUTCD) latest edition, currently the CAMUTCD 2020 Revision 5 (Manual) and certification for the American Traffic Safety Services Association must be completed. 6. Contractors shall provide traffic control that conforms to the most recent version of the CAMUTCD wherever work operations encroach upon public streets or highways, bikeways, pedestrian paths, and/or employees of the Contractor are exposed to traffic hazards. Contractor shall ensure that all traffic control configurations and setup comply with the CAMUTCD.

LICENSES AND/OR CERTIFICATIONS

- ☐ Vendors must demonstrate a minimum of two years of experience performing traffic control services or similar services.
- ☐ Maintain or ensure entity holds a valid and active certification by the American Traffic Safety Services Association or an equivalent recognized agency that provides training based on and as required by the CAMUTCD latest edition, currently the CAMUTCD 2014 Revision 2.
- ☐ Maintain or ensure entity holds a valid and active State of California Department of Industrial Relations Public Works Contractor Registration pursuant to Labor Code 1725.5. Pending registrations will not be accepted

III. GENERAL SERVICES GROUP (cont.)

J. As-Needed Plumbing Services

DESCRIPTION: Provide As-Needed Plumbing Services, including, but not limited to, commercial maintenance and repair plumbing services (including line stops for chiller water supply and return, installing temporary valves, testing, removal & replacement of existing line penetrations, service testing and secondary containment testing of all repairs) and provide plumbing parts and supplies (including toilets, water system maintenance service lines, equipment and fixtures).

LICENSES AND/OR CERTIFICATIONS

- ☐ Contractor's License, any one or combination of the following: Class "A" – General Engineering, C4, C34, C36 and C61/D64 in good standing
- ☐ All work shall be performed in accordance with accepted general industry and/or best practices and comply with any local and national building codes, rules and regulations set forth by government agencies and regulatory authorities.
- ☐ Contractor shall demonstrate a minimum three (3) years' experience providing plumbing services that include, but not limited to, maintenance and repairs at commercial and/or industrial facilities.

K. As-Needed Heating, Air Conditioning and Ventilation (HVAC) Services

DESCRIPTION: Provide As-Needed HVAC Services that include, but are not limited to, maintenance & repair services (including indoor installation, demolition and removal of existing system for the purpose of replacement, installation of new shut off valves for heating and chill water coils, re-connection of new piping and accessories, pressure test chilled water and hot water pressure at air handler/new piping, provide factory system start-up, all necessary shop work, all high voltage wiring, all low voltage control wiring, refrigerant piping).

LICENSES AND/OR CERTIFICATIONS

- ☐ Vendor shall demonstrate a minimum of three (3) years' experience within the last five (5) years providing HVAC installation, repair and maintenance services at commercial/industrial facilities with a minimum of 10,000 square feet.
- ☐ Hold and maintain a valid C-20 License.

L. As-Needed Facility Fire Alarm Services

DESCRIPTION: Provide As-Needed Facility Fire Alarm Services. Services include but are not limited to standard testing in accordance with state regulations; certification and repair to bring the system up to current code requirements or simply address the issues that come up during inspections; monitoring for off site management of the fire safety systems.

LICENSES AND/OR CERTIFICATIONS

- ☐ Vendor must hold any valid and active C-10 (electrical) or C-16 (fire protection) Contractor License issued by the California Contractors State License Board (CA-CSLB).

III. GENERAL SERVICES GROUP (cont.)

M. As-Needed Fencing Repairs Services

DESCRIPTION: Provide As-Needed Facility Fencing Repairs Services. Services include but are not limited to fence and gate installation and repair services.

LICENSES AND/OR CERTIFICATIONS

- ☐ Vendor must hold any valid and active C-13 (Fencing) Contractor License issued by the California Contractors State License Board (CA-CSLB).

N. As-Needed Electrical Services

DESCRIPTION: Provide As-Needed Electrical Services. Services include but are not limited to installation of an electrical system, general electrical repairs, retrofits, service, or any other electrical issue; dealing with High Voltage (Voltage of 600 volts or more); Intrusion Alarm; Card Access; Generator Rental (25KW – 100kw); Lift Rental (30 Feet – 100 Feet).

LICENSES AND/OR CERTIFICATIONS

- ☐ Vendor must hold any valid and active C-10 (electrical) Contractor License issued by the California Contractors State License Board (CA-CSLB).

O. As-Needed Painting Services

DESCRIPTION: Provide As-Needed Painting Services. Services include but are not limited to interior and exterior painting, high pressure wash, stain removal, waterproofing, epoxy and urethan coating, elastomeric coating, earthquake crack repair, deck and floor coating, carpentry work (minor), stain and varnish; parking lot striping and curb painting.

LICENSES AND/OR CERTIFICATIONS

- ☐ Vendor must hold any valid and active C33 – (Painting and Decorating) Contractor License issued by the California Contractors State License Board (CA-CSLB).

P. As-Needed Flooring Services

DESCRIPTION: Provide As-Needed Flooring Services. Services include preventative maintenance and/or repair services for flooring. This includes, preparing any surface for the installation of flooring and floor coverings; installing carpet, resilient sheet goods, resilient tile, wood floors and flooring (including the finishing and repairing thereof), and any other materials established as flooring and floor covering material.

LICENSES AND/OR CERTIFICATIONS

- ☐ Vendor must hold a valid and active C-15 Flooring and Floor Covering Contractor License and/or a B General Building Contractor License.

IV. WASTE & RUBBISH GROUP**A. Electronic Waste Collectors/Recyclers**

DESCRIPTION: Pick-up and proper disposal of various electronic products from various County locations.

E&O LIABILITY

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million

CONTRACTORS POLLUTION LIABILITY

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million
- ☐ Including Completed Operations Coverage
- ☐ County Named as Additional Insured

FIDELITY BOND CRIME COVERAGE (EMPLOYEE DISHONESTY) –If County receives proceeds from sale of recyclables

- ☐ Each Occurrence: \$50,000
- ☐ County Named as Additional Insured and Loss Payee

AUTO LIABILITY**CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$2 million

CA 99 48 or Equivalent in Coverage Scope

- ☐ Vehicle Pollution Liability: \$2 million

LICENSES AND/OR CERTIFICATIONS

- ☐ CA Integrated Waste Management Board Certification

B. Hazardous/non-Hazardous Waste Removal & Disposal

DESCRIPTION: Analysis, clean-up, packing, removal & transportation of hazardous materials, such as, contaminated soils, flammables, carcinogens, toxins, and non-hazardous waste materials such as, grease/oil products. Clean waste water / sewage from storage tanks for removal and reuse

E&O LIABILITY

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million

CONTRACTORS POLLUTION LIABILITY

- ☐ Each Occurrence: \$2 million
- ☐ Aggregate: \$4 million
- ☐ Including Completed Operations Coverage
- ☐ County Named as Additional Insured

AUTO LIABILITY**CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$2 million

CA 99 48 or Equivalent in Coverage Scope

- ☐ Vehicle Pollution Liability: \$2 million

LICENSES AND/OR CERTIFICATIONS

- ☐ EPA ID number
- ☐ Hazardous Material Certification of Registration
- ☐ EPA Acknowledgment of Notification of Hazardous Waste Activity
- ☐ CA Contractors License Board license with “HAZ” designation
- ☐ Department of Toxic Substances registered Hazardous Waste Transporter
- ☐ Hazardous Material Transportation License
- ☐ California DMV license with “X” designation
- ☐ Wastewater Treatment Plant Operator’s Certificate, Grade II or higher issued by CA State Water Resources Control Board (if applicable)
- ☐ Wastewater Treatment Facility Operator’s Certificate, Grade I or higher issued by CA State Dept. of Health (if applicable)

IV. WASTE & RUBBISH GROUP (cont.)**C. Medical Waste Removal & Disposal****DESCRIPTION:** Pick up, removal, transportation and disposal of medical waste from various County locations.**E&O LIABILITY**

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million

CONTRACTORS POLLUTION LIABILITY

- ☐ Each Occurrence: \$2 million
- ☐ Aggregate: \$4 million
- ☐ Including Completed Operations Coverage
- ☐ County Named as Additional Insured

AUTO LIABILITY**CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$2 million

CA 99 48 or Equivalent in Coverage Scope

- ☐ Vehicle Pollution Liability: \$2 million

LICENSES AND/OR CERTIFICATIONS

- ☐ EPA ID number
- ☐ CA DPH Medical Waste Transporter Verification & Conditions
- ☐ Department of Toxic Substances registered Hazardous Waste Transporter
- ☐ CA DPH Registered Trauma Scene Waste Management Practitioner (if applicable)
- ☐ Registered State of CA Health & Human Services Department of Public Health (DPH) Medical Waste Transporter

D. Rubbish Removal/Disposal Service**DESCRIPTION:** Pick up and disposal of standard waste products from various County locations**CONTRACTORS POLLUTION LIABILITY**

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million
- ☐ Including Completed Operations Coverage
- ☐ County Named as Additional Insured

AUTO LIABILITY**CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$2 million

CA 99 48 or Equivalent in Coverage Scope

- ☐ Vehicle Pollution Liability: \$2 million

LICENSES AND/OR CERTIFICATIONS

- ☐ County of Los Angeles Department of Public Health Solid Waste Management Waste Collector Permit

E. Chemical Portable Toilets**DESCRIPTION:** Provides chemical portable toilet services and waste management to departments in the County of Los Angeles**CONTRACTORS POLLUTION LIABILITY**

- ☐ Each Occurrence: \$500,000
- ☐ Aggregate: \$1 million
- ☐ Including Completed Operations Coverage
- ☐ County Named as Additional Insured

LICENSES AND/OR CERTIFICATIONS

- ☐ Active permit with the County of Los Angeles Department of Public Health, as authorized by California Health and Safety Code Section 117400-117450 to provide chemical portable toilet services and waste management.

IV. WASTE & RUBBISH GROUP (cont.)**F. Domestic Fresh Water and/or Wastewater Treatment**

DESCRIPTION: Provides domestic fresh water and/or wastewater treatment, testing, chlorinating and any related repair and/or maintenance services testing services, including but not limited to, repair and maintenance of equipment (i.e., meters, tanks, pumps, wells and filtration systems etc.).

E&O LIABILITY

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million

CONTRACTORS POLLUTION LIABILITY

- ☐ Each Occurrence: \$2 million
- ☐ Aggregate: \$4 million
- ☐ Including Completed Operations Coverage
- ☐ County Named as Additional Insured

AUTO LIABILITY**CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$2 million

CA 99 48 or Equivalent in Coverage Scope

- ☐ Vehicle Pollution Liability: \$2 million

LICENSES AND/OR CERTIFICATIONS

- ☐ Wastewater Treatment Plant Operator's Certificate, Grade II or higher issued by CA State Water Resources Control Board.
- ☐ Wastewater Treatment Facility Operator's Certificate, Grade I or higher issued by CA State Dept. of Health.

G. Class A Infectious Substance/Waste Decontamination & Removal

DESCRIPTION: Please refer to Attachment I for a description of specific work required under this category

E&O LIABILITY

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million

CONTRACTORS POLLUTION LIABILITY

- ☐ Each Occurrence: \$2 million
- ☐ Aggregate: \$4 million
- ☐ Including Completed Operations Coverage
- ☐ County Named as Additional Insured

AUTO LIABILITY**CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$5 million

CA 99 48 or Equivalent in Coverage Scope

- ☐ Vehicle Pollution Liability: \$5 million

LICENSES AND/OR CERTIFICATIONS

- ☐ EPA ID number
- ☐ CA DPH Medical Waste Transporter Verification & Conditions
- ☐ Department of Toxic Substances registered Hazardous Waste Transporter

LICENSES AND/OR CERTIFICATIONS (cont'd)

- ☐ CA DPH Registered Trauma Scene Waste Management Practitioner (if applicable)
- ☐ Registered State of CA Health & Human Services Department of Public Health (DPH) Medical Waste Transporter
- ☐ 24/7/365 contact accessibility for both primary and alternate company representatives.
- ☐ Meets all guidelines related to decontamination/cleanup/removal activities at a potential Category A contamination site, as established by CDC, OSHA, California DPH, DOT, and the Los Angeles County Health Officer

IV. WASTE & RUBBISH GROUP (cont.)**H. Class A Infectious Substance/Waste Transport & Disposal**

DESCRIPTION: Transportation and disposal of Class A infectious waste from various County locations.

E&O LIABILITY

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million

CONTRACTORS POLLUTION LIABILITY

- ☐ Each Occurrence: \$2 million
- ☐ Aggregate: \$4 million
- ☐ Including Completed Operations Coverage
- ☐ County Named as Additional Insured

AUTO LIABILITY**CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$5 million

CA 99 48 or Equivalent in Coverage Scope

- ☐ Vehicle Pollution Liability: \$5 million

LICENSES AND/OR CERTIFICATIONS

- ☐ EPA ID number
- ☐ CA DPH Medical Waste Transporter Verification & Conditions
- ☐ Department of Toxic Substances registered Hazardous Waste Transporter
- ☐ CA DPH Registered Trauma Scene Waste Management Practitioner (if applicable)
- ☐ Registered State of CA Health & Human Services Department of Public Health (DPH) Medical Waste Transporter
- ☐ DOT SP 16279
- ☐ 24/7/365 contact accessibility for both primary and alternate company representatives.
- ☐ Meets all guidelines related to transport and disposal activities of potential Category A waste, as established by CDC, OSHA, California DPH, DOT, and the Los Angeles County Health Officer

I. Solid/Organic Waste Removal, Disposal and Recycling Service

DESCRIPTION: Please refer to Attachment 2 for a description of specific work required under this category

CONTRACTORS POLLUTION LIABILITY

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million
- ☐ Including Completed Operations Coverage
- ☐ County Named as Additional Insured

AUTO LIABILITY**CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$2 million

CA 99 48 or Equivalent in Coverage Scope

- ☐ Vehicle Pollution Liability: \$2 million

LICENSES AND/OR CERTIFICATIONS

- ☐ County of Los Angeles Department of Public Health Solid Waste Management Waste Collector Permit
- ☐ Non-Exclusive Commercial Solid Waste Collection Franchise Agreement for the Unincorporated Areas of the County of Los Angeles with County of Los Angeles Department of Public Works
- ☐ Contractor must provide services as specified in Attachment 2 (Solid/Organic Waste Removal, Disposal and Recycling Services, Requirements) to Appendix A, Required Forms, Exhibit 1 (Statement of Qualifications Submittal Form)

IV. WASTE & RUBBISH GROUP (cont.)**J. Dead Animal Disposal Services**

DESCRIPTION: Provides dead animal disposal services within Los Angeles County. Dead Animal Disposal Services include, but are not limited to, scheduled pickup of dead animals, disposal services, maintenance of storage containers, and providing special services, not limited to, pickup and disposal of large dead animals from non-care center locations.

LICENSES AND/OR CERTIFICATIONS

☐ five (5) years of experience, within the last ten (10) years, providing dead animal disposal services equivalent or similar to the services identified in the Scope of Work

☐ Must hold, and operate under, a current and unrestricted Dead Animal Hauler license from the California Department of Food and Agriculture. Vendor must provide a copy of the valid license with SOQ submission.

Note: If Vendor possesses a Renderer License, a copy of the valid license must be provided with SOQ submission

☐ Must provide full contact information (including phone number and email address) of at least two (2) references for which they have performed similar services, with bid submission.

V. AS-NEEDED/TEMPORARY CUSTODIAL SERVICES GROUP**A. Custodial Enhanced Cleaning Services**

DESCRIPTION: Provide As-Needed, Enhanced Cleaning Custodial Related Services within Los Angeles County. Services may include, but are not limited to, standard cleaning practices during a communicable disease outbreak to prevent illness, and may include detailed cleaning, and disinfecting of high touch surfaces for a period not to exceed twelve months of continuous services.

LICENSES AND/OR CERTIFICATIONS;
EXPERIENCE

- ☐ All equipment utilized to perform window washing services must meet California Occupational Safety and Health Agency (OSHA) Safety Standards.
- ☐ Proposers must demonstrate that they have three (3) consecutive years' experience, within the last five (5) years providing Custodial services for at least an aggregate 400,000 square feet located in one or multiple facilities.

B. Custodial Deep/Biochemical Cleaning Services

DESCRIPTION: Provide As-Needed Deep/Biochemical Cleaning Custodial Related Services within Los Angeles County. Services include, but not limited to, standard, enhanced, and deep cleaning PLUS specialized cleaning practices and may include cleaning of the space occupied by a person suspected or confirmed positive (+) for Coronavirus Disease (COVID-19).

LICENSES AND/OR CERTIFICATIONS;
EXPERIENCE

- ☐ Deep/Biochemical Cleaning: vendors must use EPA-registered cleaning and disinfecting products, and follow the manufacturer's instructions for use; must follow CDC Cleaning Guidance and Protocol; <https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html>
- ☐ All equipment utilized to perform window washing services must meet California Occupational Safety and Health Agency (OSHA) Safety Standards.
- ☐ Proposers must demonstrate that they have three (3) consecutive years' experience, within the last five (5) years providing Custodial services for at least an aggregate 400,000 square feet located in one or multiple facilities.

REQUIRED FORMS

APPENDIX A

- ☐ Exhibit 1: Statement of Qualification Submittal Form
- ☐ Exhibit 2: Vendor's Organization Questionnaire/Affidavit and CBE Information
- ☐ Exhibit 2a: COMMUNITY BUSINESS ENTERPRISE (CBE) INFORMATION
- ☐ Exhibit 3: Certification of No Conflict of Interest
- ☐ Exhibit 4: Contractor's EEO Certification
- ☐ Exhibit 5: Request for Preference Program Consideration
- ☐ Exhibit 6: Familiarity with the County Lobbyist Ordinance Certification
- ☐ Exhibit 7: Prospective Contractor References
- ☐ Exhibit 8: Prospective Contractor List of Contracts
- ☐ Exhibit 9: Prospective Contractor List of Terminated Contracts
- ☐ Exhibit 10: Attestation of Willingness to Consider GAIN/GROW Participants
- ☐ Exhibit 11: County of Los Angeles Contractor Employee Jury Service Program Certification Form and Application for Exception
- ☐ Exhibit 12: Certification of Compliance with the County's Defaulted Property Tax Reduction Program.
- ☐ Exhibit 13: Two (2) originals of the Authorization of Master Agreement for Facility Ancillary Services, "Signature Page" of the Master Agreement
- ☐ Exhibit 14: Contractor's Administration
- ☐ Exhibit 15: Zero Tolerance Human Trafficking Policy Certification
- ☐ Exhibit 16: Contractor Acknowledgement and Confidentiality Agreement
- ☐ Exhibit 17: Integrated Pest Management Program Compliance Certification

VENDOR SUPPLIED

- ☐ Certificate of Good Standing (if Corporation or LLC)
- ☐ Statement of Information (if Corporation or LLC)
- ☐ Certificate of Limited Partnership or Application for Registration of Foreign Limited Partnership (if Limited Partnership)
- ☐ Statement of Pending Litigation
- ☐ ACORD (or equivalent form) Certificate of Insurance
- ☐ Copies of required additional insured endorsement form
- ☐ All applicable licenses, certificates & proof of registration attached

APPLICANT ACKNOWLEDGES THAT IF ANY FALSE, MISLEADING, INCOMPLETE, OR DECEPTIVELY UNRESPONSIVE STATEMENTS IN CONNECTION WITH THIS SOQ ARE MADE, THE SOQ MAY BE REJECTED. THE EVALUATION AND DETERMINATION IN THIS AREA SHALL BE AT THE DIRECTOR'S SOLE JUDGMENT AND HIS/HER JUDGMENT SHALL BE FINAL.

I DECALARE UNDER PENALTY OF PERJURY THAT ALL OF THE ABOVE INFORMATION IS TRUE AND CORRECT.

PREPARER'S SIGNATURE

DATE

PRINT PREPARER'S NAME

TITLE

ADDRESS

CITY, STATE