



**SELWYN HOLLINS**  
Director

# County of Los Angeles **INTERNAL SERVICES DEPARTMENT**

1100 North Eastern Avenue  
Los Angeles, California 90063

Telephone: (323) 267-2101  
FAX: (323) 264-7135

***"Trusted Partner and Provider of Choice"***

April 29, 2021

## **ADDENDUM NUMBER TEN TO REQUEST FOR STATEMENT OF QUALIFICATIONS (RFSQ) #104569 FOR FACILITY ANCILLARY SERVICES MASTER AGREEMENT**

Dear Proposers:

This Addendum Number Ten is issued to provide revisions to RFSQ #**104569** for Facility Ancillary Services Master Agreements. The revisions are the following:

1. Add the following Category under Section 1.0 GENERAL INFORMATION, Sub-Section 1.1 Scope of Work, Facility Ancillary Service category:

### General Services

- **As-Needed Heating, Air Conditioning and Ventilation (HVAC) Services**

2. Modify the following Sub-section 1.5 – Category Specific Qualifications, **III. General Services** to include the following:

### **K. As-Needed HVAC Services:**

- Vendor shall demonstrate a minimum of three (3) years' experience within the last five (5) years providing HVAC installation, repair and maintenance services at commercial/industrial facilities with a minimum of 10,000 square feet.
- Hold and maintain a valid C-20 License.

3. Modify the following category under Sub-paragraph 2.7.2, Summary of Categories, Category III – General Services to include the following:

### **K. As-Needed HVAC Services**

**Provide As-Needed HVAC Services that include, but are not limited to, maintenance & repair services (including indoor installation, demolition and removal of existing system for the purpose of replacement, installation of new shut off valves for heating and chill water coils, re-connection of new piping and accessories, pressure test chilled water and hot water pressure at air handler/new piping, provide factory system start-up, all necessary shop work, all high voltage wiring, all low voltage control wiring, refrigerant piping) and meet the minimum requirements of sub-paragraph 1.4, Vendors Minimum Qualifications and Sub-paragraph 1.5, Specific Category Qualifications.**

4. Delete Appendix A – Required Forms, Exhibit 1 – Statement of Qualifications Submittal Form in its entirety and replace with the attached Appendix A – Required Forms, Exhibit 1 – Statement of Qualifications Submittal Form, updated April 29, 2021.

The updated RFSQ will be posted via the County's website at: <http://camisvr.co.la.ca.us/lacobids/>. All other terms and conditions of RFSQ #104569 remain in effect.

Attachments (1)

**FACILITY ANCILLARY SERVICES MASTER AGREEMENT  
STATEMENT OF QUALIFICATION SUBMITTAL FORM**

**This serves as an application for the Facility Ancillary Services Master Agreement.**

To Complete the Statement of Qualification:

1. Check off/fill out all the requirements met and sign form
  - Minimum Qualifications (applies to all vendors)
  - Category Specific Qualifications (only complete sections in categories you intend to apply for)
2. Attach all applicable documents listed in Required Forms section
3. Attach copies of the licenses/certificates/proof registrations checked off in specific categories
4. Vendor acknowledges and certifies that it meets the Minimum Qualifications listed in Paragraph 1.4 - Minimum Qualifications, and the applicable requirements of Paragraph 2.7.2 – Vendor’s Qualifications of this Request for Statement of Qualifications (RFSQ).

**1.4 MINIMUM QUALIFICATIONS**

| <b>APPLICATION CATEGORIES</b><br>(check all that apply)                                            | <b>YEARS PERFORMING SERVICE</b><br>(within the last 5 years) |
|----------------------------------------------------------------------------------------------------|--------------------------------------------------------------|
| <b>ABATEMENT &amp; REMEDIATION GROUP</b>                                                           |                                                              |
| <input type="checkbox"/> Asbestos Abatement.....                                                   | _____ yrs                                                    |
| <input type="checkbox"/> Lead Abatement .....                                                      | _____ yrs                                                    |
| <input type="checkbox"/> Mold Abatement.....                                                       | _____ yrs                                                    |
| <input type="checkbox"/> Smoke/Water Damage .....                                                  | _____ yrs                                                    |
| <b>CONSULTANTS GROUP</b>                                                                           |                                                              |
| <input type="checkbox"/> Asbestos Consultant .....                                                 | _____ yrs                                                    |
| <input type="checkbox"/> Environmental Consultants.....                                            | _____ yrs                                                    |
| <input type="checkbox"/> Lead Consultants .....                                                    | _____ yrs                                                    |
| <input type="checkbox"/> Parking Consultant Services .....                                         | _____ yrs (10yrs Rqd.)                                       |
| <input type="checkbox"/> Mold Consultant .....                                                     | _____ yrs (5yrs Rqd.)                                        |
| <b>GENERAL SERVICES GROUP</b>                                                                      |                                                              |
| <input type="checkbox"/> Duct Cleaning Services .....                                              | _____ yrs                                                    |
| <input type="checkbox"/> Moving, Relocation and/or Storage Services .....                          | _____ yrs                                                    |
| <input type="checkbox"/> Pest Control and Termite Extermination .....                              | _____ yrs                                                    |
| <input type="checkbox"/> As-Needed Drought-Related Landscaping Services.....                       | _____ yrs                                                    |
| <input type="checkbox"/> As-Needed Storm Water Drain Maintenance and Repair Services.....          | _____ yrs                                                    |
| <input type="checkbox"/> As-Needed Pressure Washing Services.....                                  | _____ yrs                                                    |
| <input type="checkbox"/> Environmental Lab Services.....                                           | _____ yrs                                                    |
| <input type="checkbox"/> Special Event Services.....                                               | _____ yrs                                                    |
| <input type="checkbox"/> As-Needed Traffic Control Services .....                                  | _____ yrs                                                    |
| <input type="checkbox"/> As-Needed Plumbing Services.....                                          | _____ yrs                                                    |
| <input type="checkbox"/> As-Needed Heating, Air Conditioning and Ventilation (HVAC) Services ..... | _____ yrs                                                    |
| <b>WASTE GROUP</b>                                                                                 |                                                              |
| <input type="checkbox"/> Electronic Waste-Collectors/Recyclers .....                               | _____ yrs                                                    |
| <input type="checkbox"/> Hazardous/non-Hazardous Waste Removal & Disposal .....                    | _____ yrs                                                    |
| <input type="checkbox"/> Medical Waste Removal & Disposal .....                                    | _____ yrs                                                    |
| <input type="checkbox"/> Rubbish Removal and Disposal Services .....                               | _____ yrs                                                    |
| <input type="checkbox"/> Chemical Portable Toilets .....                                           | _____ yrs                                                    |
| <input type="checkbox"/> Domestic Fresh Water and/or Wastewater Treatment .....                    | _____ yrs                                                    |
| <input type="checkbox"/> Class A Infectious Substance/Waste Decontamination & Removal .....        | _____ yrs                                                    |
| <input type="checkbox"/> Class A Infectious Substance/Waste Transport & Disposal.....              | _____ yrs                                                    |
| <input type="checkbox"/> Solid/Organic Waste Removal, Disposal and Recycling Services .....        | _____ yrs                                                    |
| <input type="checkbox"/> Dead Animal Disposal Services .....                                       | _____ yrs                                                    |
| <b>CUSTODIAL GROUP</b>                                                                             |                                                              |
| <input type="checkbox"/> Enhanced Cleaning Services.....                                           | _____ yrs                                                    |
| <input type="checkbox"/> Deep/Biochemical Cleaning Services .....                                  | _____ yrs                                                    |

**INSURANCE REQUIREMENTS (FOR ALL VENDORS)****GENERAL LIABILITY****CG 00 01 or Equivalent in Coverage Scope**

- ☐ General Aggregate: \$2 million
- ☐ Products/Completed Operations Aggregate: \$1 million
- ☐ Personal and Advertising Injury: \$1 million
- ☐ Each Occurrence: \$1 million
- ☐ County Named as An Additional Insured

**WORKERS' COMPENSATION AND EMPLOYERS LIABILITY**

- ☐ Each Accident: \$1 million
- ☐ Disease – Policy Limit: \$1 million
- ☐ Disease – Each Employee: \$1 million

**AUTO LIABILITY\*****CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$1 million

**\*Some Contractors are required to carry additional limits.**

**1.5 ADDITIONAL INSURANCE REQUIREMENTS FOR SPECIFIC CATEGORIES****I. ABATEMENT & REMEDIATION GROUP****A. Asbestos Abatement & Remediation**

**DESCRIPTION:** Abatement & Remediation services including, analysis, clean-up, removal and disposal of asbestos-containing materials. Please refer to Attachment 5 for a description of specific work required under this category.

**ERRORS AND OMISSIONS (E&O)**

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million

**CONTRACTORS POLLUTION LIABILITY**

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million
- ☐ Including Asbestos and Completed Operations Coverage
- ☐ County Named as Additional Insured

**AUTO LIABILITY****CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$1 million

**CA 99 48 or Equivalent in Coverage Scope**

- ☐ Vehicle Pollution Liability: \$2 million

**LICENSES AND/OR CERTIFICATIONS**

- ☐ CA Contractor's license with "ASB" designation
- ☐ Contractor must provide services as specified in Attachment 5 (Asbestos Abatement and Removal Specifications) to Appendix A, Required Forms, Exhibit 1 (Statement of Qualifications Submittal Form)

**B. Lead Abatement & Remediation**

**DESCRIPTION:** Abatement & Remediation services including, analysis, clean-up, removal and disposal of lead-containing materials. Please refer to Attachment 6 for a description of specific work required under this category.

**E&O LIABILITY**

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million

**CONTRACTORS POLLUTION LIABILITY**

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million
- ☐ Including Lead and Completed Operations Coverage
- ☐ County Named as Additional Insured

**AUTO LIABILITY****CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$1 million

**CA 99 48 or Equivalent in Coverage Scope**

- ☐ Vehicle Pollution Liability: \$2 million

**LICENSES AND/OR CERTIFICATIONS**

- ☐ Certification by the State Dept. of Public Health as Lead Supervisor/Lead Worker
- ☐ Contractor must provide services as specified in Attachment 6 (Lead-Based Paint Removal Specifications) to Appendix A, Required Forms, Exhibit 1 (Statement of Qualifications Submittal Form)

**I. ABATEMENT & REMEDIATION GROUP (cont.)****C. Mold Abatement & Remediation**

**DESCRIPTION:** Please refer to Attachment 3 for a description of specific work required under this category.

**E&O LIABILITY**

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million

**CONTRACTORS POLLUTION LIABILITY**

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million
- ☐ Including Mold and Completed Operations Coverage
- ☐ County Named as Additional Insured

**AUTO LIABILITY****CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$1 million

**CA 99 48 or Equivalent in Coverage Scope**

- ☐ Vehicle Pollution Liability: \$2 million

**LICENSES AND/OR CERTIFICATIONS**

- ☐ CA Contractor's license with "ASB" designation
- ☐ Certified Firm through the Institute of Inspection, Cleaning and Restoration Certification (IICRC) possessing the following certifications:
  - ☐ Applied Microbial Remediation Technician; and
  - ☐ Water Damage Restoration Technician
- ☐ Contractor must provide services as specified in Attachment 3 (Mold Consultant and Mold Remediation Services Requirements) to Appendix A, Required Forms, Exhibit 1 (Statement of Qualifications Submittal Form)

**D. Smoke/Water Damage**

**DESCRIPTION:** Remediation, clean-up, disposal and restoration of affected areas.

**E&O LIABILITY**

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million

**CONTRACTORS POLLUTION LIABILITY**

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million
- ☐ Including Mold and Completed Operations Coverage
- ☐ County Named as Additional Insured

**LICENSES AND/OR CERTIFICATIONS**

- ☐ Certified Firm through the Institute of Inspection, Cleaning and Restoration Certification (IICRC) possessing the following certifications:
  - ☐ Fire and Smoke Restoration Technician; and
  - ☐ Water Damage Restoration Technician

**II. CONSULTANTS GROUP****A. Asbestos Consultants**

**DESCRIPTION:** Conducts site audits and prepares audit reports. Please refer to Attachment 7 for a description of specific work required under this category.

**E&O LIABILITY**

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million

**CONTRACTORS POLLUTION LIABILITY**

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million

**LICENSES AND/OR CERTIFICATIONS**

- ☐ Certification by the State of California as Certified Asbestos Consultant
- ☐ Accreditation as a Building Inspector, Contractor/Supervisor, Project Designer and Management Planner
- ☐ Contractor must provide services as specified in Attachment 7 (Asbestos consultant Specifications) to Appendix A, Required Forms, Exhibit 1 (Statement of Qualifications Submittal Form)

**II. CONSULTANTS GROUP (cont.)****B. Environmental Consultants****DESCRIPTION:** Air and Water sampling/monitoring. Conduct site surveillance. Prepare reports.**1. Air Quality Testing****E&O LIABILITY**

- ☐ Each Occurrence: \$1 million  
☐ Aggregate: \$2 million

**CONTRACTORS POLLUTION LIABILITY**

- ☐ Each Occurrence: \$1 million  
☐ Aggregate: \$2 million  
☐ Including Completed Operations Coverage  
☐ County Named as Additional Insured

**LICENSES AND/OR CERTIFICATIONS**

- ☐ Certified Industrial Hygienist (CIH) through the American Board of Industrial Hygiene

**2. Water Quality Sampling/Monitoring****E&O LIABILITY**

- ☐ Each Occurrence: \$1 million  
☐ Aggregate: \$2 million

**CONTRACTORS POLLUTION LIABILITY**

- ☐ Each Occurrence: \$1 million  
☐ Aggregate: \$2 million  
☐ Including Completed Operations Coverage  
☐ County Named as Additional Insured

**LICENSES AND/OR CERTIFICATIONS**

- ☐ Environmental Testing. CA. State Water Boards (ELAP #)  
☐ County of Sanitation Districts of LA. County (Cert #)

**C. Lead Consultants****DESCRIPTION:** Conduct inspections for lead-laden components, perform risk assessments, write specifications, project design and monitoring**E&O LIABILITY**

- ☐ Each Occurrence: \$1 million  
☐ Aggregate: \$2 million

**CONTRACTORS POLLUTION LIABILITY**

- ☐ Each Occurrence: \$1 million  
☐ Aggregate: \$2 million  
☐ Including Lead and Completed Operations Coverage  
☐ County Named as Additional Insured

**LICENSES AND/OR CERTIFICATIONS**

- ☐ Certification by the State Dept. of Public Health as Lead Inspector/Assessor and Certified Lead Project Monitor

**D. Parking Consultants****DESCRIPTION:** Provide technical consulting services to County in the development, evaluation and/or acquisition of additional parking resources for its officers, employees, customers and its official business constituents working and conducting their business in the County of Los Angeles**E&O LIABILITY**

- ☐ Each Occurrence: \$1 million  
☐ Aggregate: \$2 million

**LICENSES AND/OR CERTIFICATIONS**

N/A

**E. Intentionally Omitted**

**II. CONSULTANTS GROUP (cont.)****F. Mold Consultants**

**DESCRIPTION:** Please refer to Attachment 3 for a description of specific work required under this category.

**E&O LIABILITY**

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million
- ☐

**CONTRACTORS POLLUTION LIABILITY**

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million
- ☐ Including Completed Operations Coverage
- ☐ County Named as Additional Insured

**LICENSES AND/OR CERTIFICATIONS**

- ☐ Certified Industrial Hygienist (CIH) through the American Board of Industrial Hygiene
- ☐ Contractor must provide services as specified in Attachment 3 (Mold Consultant and Mold Remediation Services Requirements) to Appendix A, Required Forms, Exhibit 1 (Statement of Qualifications Submittal Form)

**III. GENERAL SERVICES GROUP****A. Duct Cleaning Services****DESCRIPTION:** Contractor enters confined spaces to scrape/steam clean HVAC system**E&O LIABILITY**

- ☐ Each Occurrence: \$1 million  
☐ Aggregate: \$2 million

**CONTRACTORS POLLUTION LIABILITY**

- ☐ Each Occurrence: \$1 million  
☐ Aggregate: \$2 million  
☐ Including Mold and Completed Operations Coverage  
☐ County Named as Additional Insured

**AUTO LIABILITY****CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$1 million

**CA 99 48 or Equivalent in Coverage Scope**

- ☐ Vehicle Pollution Liability: \$2 million

**LICENSES AND/OR CERTIFICATIONS**

- ☐ California State Warm-Air Heating, Ventilating and Air-Conditioning Contractor's License  
☐ NADCA Certification

**B. Moving, Relocation and/or Storage Services****DESCRIPTION:** Move office/computer/furniture for various County Departments for relocation and or storage

**PROPERTY:** Freight/Cargo Insurance providing Special causes of loss coverage for County property in Contractor's care, custody and/or control, subject to maximum 5% deductible.

- ☐ Actual cash value amount of any automobiles and mobile equipment entrusted to Contractor.  
☐ Full replacement value amount of any other types of personal property entrusted to Contractor

**FIDELITY BOND OR CRIME COVERAGE (EMPLOYEE DISHONESTY)**

- ☐ Each Occurrence: \$50,000  
☐ County Named as Additional Assured and Loss Payee

**E&O LIABILITY**

- ☐ Each Occurrence: \$ 1 million  
☐ Aggregate: \$2 million

**AUTO LIABILITY****CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$2 million

**LICENSES AND/OR CERTIFICATIONS**

- ☐ Public Utilities Commission Permit to Operate As a Highway Carrier

**III. GENERAL SERVICES GROUP (cont.)****C. Pest Control and Termite Extermination**

**DESCRIPTION:** Extermination and control of creeping, crawling, flying pests, termites, rodents, possums, reptiles, birds, etc.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>ADDITIONAL INSURANCE</b></p> <p><b>E&amp;O LIABILITY</b></p> <p><input type="checkbox"/> Each Occurrence: \$1 million</p> <p><input type="checkbox"/> Aggregate: \$2 million</p> <p><b>CONTRACTORS POLLUTION LIABILITY</b></p> <p><input type="checkbox"/> Each Occurrence: \$1 million</p> <p><input type="checkbox"/> Aggregate: \$2 million</p> <p><input type="checkbox"/> Including Completed Operations Coverage</p> <p><input type="checkbox"/> County Named as Additional Insured</p> <p><b>AUTO LIABILITY</b></p> <p><u><b>CA 00 01 or Equivalent in Coverage Scope</b></u></p> <p><input type="checkbox"/> Auto Liability: \$1 million</p> <p><u><b>CA 99 48 or Equivalent in Coverage Scope</b></u></p> <p><input type="checkbox"/> Vehicle Pollution Liability: \$2 million</p> | <p><b>LICENSES AND/OR CERTIFICATIONS</b></p> <p><input type="checkbox"/> CA Dept. of Pesticide Regulation issued Qualified Applicator license in good standing</p> <p><input type="checkbox"/> Contractor must register annually with the County of Los Angeles Agricultural Commissioner/Weights and Measures (ACWM) and Provide a monthly pesticide report to the (ACWM) and an annual summary of the pesticides used outdoors on County-owned or maintained property by Fiscal Year (July 1 to June 31)</p> <p><input type="checkbox"/> Adhere to the County's Integrated Pest Management (IPM) Program (the Program)</p> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**D. As-Needed Drought-Related Landscaping Services – For Internal Services Department Use Only**

**DESCRIPTION:** Drought-related landscaping services, including but not limited to: installation of efficient evapotranspiration controls and water management systems; design and installation of water conserving irrigations systems including micro-irrigation and drip systems as well as conventional irrigation systems; design and installation of California native drought tolerant landscapes replacing existing landscaped areas; installation of dedicated landscape water meters for monitoring water budget and leak detection; performing as-needed maintenance of irrigation systems and landscaped areas, etc.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| <p><b>COMMERCIAL GENERAL LIABILITY</b></p> <p><input type="checkbox"/> Each Occurrence: \$1 million</p> <p><input type="checkbox"/> General Aggregate: \$2 million</p> <p><input type="checkbox"/> Products/Completed Operations Aggregate: \$1 million</p> <p><input type="checkbox"/> Personal and Advertising Injury: \$1 million</p> <p><b>AUTO LIABILITY</b></p> <p><input type="checkbox"/> Auto Liability: \$1 million</p> <p><b>WORKERS COMPENSATION</b></p> <p><input type="checkbox"/> Workers Compensation and Employers Liability: \$1 million</p> | <p><b>LICENSES AND/OR CERTIFICATIONS</b></p> <p><input type="checkbox"/> Current C-27 Landscaping License</p> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|

**III. GENERAL SERVICES GROUP (cont.)****E. As-Needed Storm Water Drain Maintenance and Repair Services**

**DESCRIPTION:** Preventive maintenance and/or repair services for storm water drains, V or U drains/diches, basins (e.g., settling pond, catch basins). Services include, but are not limited to, debris removal services for water drainage wells (Class V), and unclogging and repair of catch basins, settling ponds and storm water drains.

**COMMERCIAL GENERAL LIABILITY**

- ☐ Each Occurrence: \$1 million
- ☐ General Aggregate: \$2 million
- ☐ Products/Completed Operations Aggregate: \$1 million
- ☐ Personal and Advertising Injury: \$1 million

**AUTO LIABILITY**

- ☐ Auto Liability: \$1 million

**WORKERS COMPENSATION**

- ☐ Workers Compensation and Employers Liability: \$1 million

**LICENSES AND/OR CERTIFICATIONS**

- ☐ State of California Contractors License A or B with Hazardous Substance Removal Endorsement

**F. As-Needed Pressure Washing Services**

**DESCRIPTION:** Pressure washing services to remove residues from surfaces, including but not limited to, stairwells, sidewalks, parking structures, and landings, adjacent to the buildings in compliance with all applicable environmental laws and regulations.

**COMMERCIAL GENERAL LIABILITY**

- ☐ Each Occurrence: \$1 million
- ☐ General Aggregate: \$2 million
- ☐ Products/Completed Operations Aggregate: \$1 million
- ☐ Personal and Advertising Injury: \$1 million

**AUTO LIABILITY**

- ☐ Auto Liability: \$1 million

**WORKERS COMPENSATION**

- ☐ Workers Compensation and Employers Liability: \$1 million

**LICENSES AND/OR CERTIFICATIONS****G. Environmental Lab Services**

**DESCRIPTION:** Laboratory shall be able to perform testing, as well as, provide qualified field technicians to obtain and transport wastewater, drinking water, and monitoring well samples. Please refer to Attachment 4 for a description of specific work required under this category.

**COMMERCIAL GENERAL LIABILITY**

- ☐ Each Occurrence: \$1 million
- ☐ General Aggregate: \$2 million
- ☐ Products/Completed Operations Aggregate: \$1 million
- ☐ Personal and Advertising Injury: \$1 million

**E&O LIABILITY**

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million

**AUTO LIABILITY**

- ☐ Auto Liability: \$1 million

**WORKERS COMPENSATION**

- ☐ Workers Compensation and Employers Liability: \$1 million

**LICENSES AND/OR CERTIFICATIONS**

- ☐ Environmental Laboratory Accreditation Program (ELAP) certified
- ☐ Contractor must provide services as specified in Attachment 4 Environmental Lab Services Requirements) to Appendix A, Required Forms, Exhibit 1 (Statement of Qualifications Submittal Form)

**III. GENERAL SERVICES GROUP (cont.)****H. Special Event Services**

DESCRIPTION: Provide As-Needed, special event deployment and related services within Los Angeles County. Services may include, but are not limited to, training staff, on site set up; equipment/supply pick-up, delivery and set-up, including technical equipment; delivery and replacement of any malfunctioning equipment during the duration of the special event; tear down of special event and equipment after event, delivery of equipment and supplies to warehouses. Special events include, but not limited to, voting centers.

**LICENSES AND/OR CERTIFICATIONS**

- ☐ Two years of experience providing logistic services for delivery, installation, set up, break down, connectivity and technical support services for special events that may include specialized technical equipment, operational equipment and other equipment/services related to special events. Special events include, but is not limited to, voting centers.

**I. As-Needed Traffic Control Services**

DESCRIPTION: Provide As-Needed Traffic Control Services. Services include, but are not limited to, traffic control activities in construction/maintenance and project zones in conjunction with County operations in the zone. Traffic Controllers shall be trained to perform, but not limited to, the following: 1. Traffic Controllers shall be utilized at County construction/maintenance sites where barricades and warning signs cannot adequately or safely control the flow of traffic through the site. 2. When traffic controls are required, they shall be placed in relation to the equipment or operation to give effective warning to traveling public of County's equipment and operations such that the public can safely move through the site. 3. Traffic Controllers shall be required to provide C28 stop/slow sign paddles and to wear warning garments such as vest, jackets, or shirts. These warning garments shall be either orange, strong yellow-green, or fluorescent versions of these colors. Traffic Controllers shall provide rain gear, which shall be orange, strong yellow-green or yellow. 4. During the hours of darkness, Traffic Controllers shall be outfitted with reflectorized garments. The reflective material shall be visible at a minimum distance of 1,000 feet. The reflective clothing, or the reflective material that meets the above requirements may be worn during hours of darkness in lieu of colored vests, jackets, and/or shirts. 5. Traffic Controllers shall be trained in the fundamentals of flagging and moving traffic through construction/maintenance zones. Flagging procedures used by Traffic Controllers shall conform to the "California Manual on Uniform Traffic Control Devices" (CAMUTCD) latest edition, currently the CAMUTCD 2020 Revision 5 (Manual) and certification for the American Traffic Safety Services Association must be completed. 6. Contractors shall provide traffic control that conforms to the most recent version of the CAMUTCD wherever work operations encroach upon public streets or highways, bikeways, pedestrian paths, and/or employees of the Contractor are exposed to traffic hazards. Contractor shall ensure that all traffic control configurations and setup comply with the CAMUTCD.

**LICENSES AND/OR CERTIFICATIONS**

- ☐ Vendors must demonstrate a minimum of two years of experience performing traffic control services or similar services.
- ☐ Maintain or ensure entity holds a valid and active certification by the American Traffic Safety Services Association or an equivalent recognized agency that provides training based on and as required by the CAMUTCD latest edition, currently the CAMUTCD 2014 Revision 2.
- ☐ Maintain or ensure entity holds a valid and active State of California Department of Industrial Relations Public Works Contractor Registration pursuant to Labor Code 1725.5. Pending registrations will not be accepted

**III. GENERAL SERVICES GROUP (cont.)****J. As-Needed Plumbing Services**

DESCRIPTION: Provide As-Needed Plumbing Services, including, but not limited to, commercial maintenance and repair plumbing services (including line stops for chiller water supply and return, installing temporary valves, testing, removal & replacement of existing line penetrations, service testing and secondary containment testing of all repairs) and provide plumbing parts and supplies (including toilets, water system maintenance service lines, equipment and fixtures).

**LICENSES AND/OR CERTIFICATIONS**

- ☐ Contractor's License, any one or combination of the following: Class "A" – General Engineering, C4, C34, C36 and C61/D64 in good standing
- ☐ All work shall be performed in accordance with accepted general industry and/or best practices and comply with any local and national building codes, rules and regulations set forth by government agencies and regulatory authorities.
- ☐ Contractor shall demonstrate a minimum three (3) years' experience providing plumbing services that include, but not limited to, maintenance and repairs at commercial and/or industrial facilities.

**K. As-Needed Heating, Air Conditioning and Ventilation (HVAC) Services**

DESCRIPTION: Provide As-Needed HVAC Services that include, but are not limited to, maintenance & repair services (including indoor installation, demolition and removal of existing system for the purpose of replacement, installation of new shut off valves for heating and chill water coils, re-connection of new piping and accessories, pressure test chilled water and hot water pressure at air handler/new piping, provide factory system start-up, all necessary shop work, all high voltage wiring, all low voltage control wiring, refrigerant piping).

**LICENSES AND/OR CERTIFICATIONS**

- ☐ Vendor shall demonstrate a minimum of three (3) years' experience within the last five (5) years providing HVAC installation, repair and maintenance services at commercial/industrial facilities with a minimum of 10,000 square feet.
- ☐ Hold and maintain a valid C-20 License.

**IV. WASTE & RUBBISH GROUP****A. Electronic Waste Collectors/Recyclers**

**DESCRIPTION:** Pick-up and proper disposal of various electronic products from various County locations

**E&O LIABILITY**

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million

**CONTRACTORS POLLUTION LIABILITY**

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million
- ☐ Including Completed Operations Coverage
- ☐ County Named as Additional Insured

**FIDELITY BOND CRIME COVERAGE (EMPLOYEE DISHONESTY) –If County receives proceeds from sale of recyclables**

- ☐ Each Occurrence: \$50,000
- ☐ County Named as Additional Insured and Loss Payee

**AUTO LIABILITY****CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$2 million

**CA 99 48 or Equivalent in Coverage Scope**

- ☐ Vehicle Pollution Liability: \$2 million

**LICENSES AND/OR CERTIFICATIONS**

- ☐ CA Integrated Waste Management Board Certification

**B. Hazardous/non-Hazardous Waste Removal & Disposal**

**DESCRIPTION:** Analysis, clean-up, packing, removal & transportation of hazardous materials, such as, contaminated soils, flammables, carcinogens, toxins, and non-hazardous waste materials such as, grease/oil products. Clean waste water / sewage from storage tanks for removal and reuse

**E&O LIABILITY**

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million

**CONTRACTORS POLLUTION LIABILITY**

- ☐ Each Occurrence: \$2 million
- ☐ Aggregate: \$4 million
- ☐ Including Completed Operations Coverage
- ☐ County Named as Additional Insured

**AUTO LIABILITY****CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$2 million

**CA 99 48 or Equivalent in Coverage Scope**

- ☐ Vehicle Pollution Liability: \$2 million

**LICENSES AND/OR CERTIFICATIONS**

- ☐ EPA ID number
- ☐ Hazardous Material Certification of Registration
- ☐ EPA Acknowledgment of Notification of Hazardous Waste Activity
- ☐ CA Contractors License Board license with "HAZ" designation
- ☐ Department of Toxic Substances registered Hazardous Waste Transporter
- ☐ Hazardous Material Transportation License
- ☐ California DMV license with "X" designation
- ☐ Wastewater Treatment Plant Operator's Certificate, Grade II or higher issued by CA State Water Resources Control Board (if applicable)
- ☐ Wastewater Treatment Facility Operator's Certificate, Grade I or higher issued by CA State Dept. of Health (if applicable)

**IV. WASTE & RUBBISH GROUP (cont.)****C. Medical Waste Removal & Disposal**

**DESCRIPTION:** Pick up, removal, transportation and disposal of medical waste from various County locations.

**E&O LIABILITY**

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million

**CONTRACTORS POLLUTION LIABILITY**

- ☐ Each Occurrence: \$2 million
- ☐ Aggregate: \$4 million
- ☐ Including Completed Operations Coverage
- ☐ County Named as Additional Insured

**AUTO LIABILITY****CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$2 million

**CA 99 48 or Equivalent in Coverage Scope**

- ☐ Vehicle Pollution Liability: \$2 million

**LICENSES AND/OR CERTIFICATIONS**

- ☐ EPA ID number
- ☐ CA DPH Medical Waste Transporter Verification & Conditions
- ☐ Department of Toxic Substances registered Hazardous Waste Transporter
- ☐ CA DPH Registered Trauma Scene Waste Management Practitioner (if applicable)
- ☐ Registered State of CA Health & Human Services Department of Public Health (DPH) Medical Waste Transporter

**D. Rubbish Removal/Disposal Service**

**DESCRIPTION:** Pick up and disposal of standard waste products from various County locations

**CONTRACTORS POLLUTION LIABILITY**

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million
- ☐ Including Completed Operations Coverage
- ☐ County Named as Additional Insured

**AUTO LIABILITY****CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$2 million

**CA 99 48 or Equivalent in Coverage Scope**

- ☐ Vehicle Pollution Liability: \$2 million

**LICENSES AND/OR CERTIFICATIONS**

- ☐ County of Los Angeles Department of Public Health Solid Waste Management Waste Collector Permit

**E. Chemical Portable Toilets**

**DESCRIPTION:** Provides chemical portable toilet services and waste management to departments in the County of Los Angeles

**CONTRACTORS POLLUTION LIABILITY**

- ☐ Each Occurrence: \$500,000
- ☐ Aggregate: \$1 million
- ☐ Including Completed Operations Coverage
- ☐ County Named as Additional Insured

**LICENSES AND/OR CERTIFICATIONS**

- ☐ Active permit with the County of Los Angeles Department of Public Health, as authorized by California Health and Safety Code Section 117400-117450 to provide chemical portable toilet services and waste management.

**IV. WASTE & RUBBISH GROUP (cont.)****F. Domestic Fresh Water and/or Wastewater Treatment**

**DESCRIPTION:** Provides domestic fresh water and/or wastewater treatment, testing, chlorinating and any related repair and/or maintenance services testing services, including but not limited to, repair and maintenance of equipment (i.e., meters, tanks, pumps, wells and filtration systems etc.).

**E&O LIABILITY**

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million

**CONTRACTORS POLLUTION LIABILITY**

- ☐ Each Occurrence: \$2 million
- ☐ Aggregate: \$4 million
- ☐ Including Completed Operations Coverage
- ☐ County Named as Additional Insured

**AUTO LIABILITY****CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$2 million

**CA 99 48 or Equivalent in Coverage Scope**

- ☐ Vehicle Pollution Liability: \$2 million

**LICENSES AND/OR CERTIFICATIONS**

- ☐ Wastewater Treatment Plant Operator's Certificate, Grade II or higher issued by CA State Water Resources Control Board.
- ☐ Wastewater Treatment Facility Operator's Certificate, Grade I or higher issued by CA State Dept. of Health.

**G. Class A Infectious Substance/Waste Decontamination & Removal**

**DESCRIPTION:** Please refer to Attachment I for a description of specific work required under this category

**E&O LIABILITY**

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million

**CONTRACTORS POLLUTION LIABILITY**

- ☐ Each Occurrence: \$2 million
- ☐ Aggregate: \$4 million
- ☐ Including Completed Operations Coverage
- ☐ County Named as Additional Insured

**AUTO LIABILITY****CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$5 million

**CA 99 48 or Equivalent in Coverage Scope**

- ☐ Vehicle Pollution Liability: \$5 million

**LICENSES AND/OR CERTIFICATIONS**

- ☐ EPA ID number
- ☐ CA DPH Medical Waste Transporter Verification & Conditions
- ☐ Department of Toxic Substances registered Hazardous Waste Transporter

**LICENSES AND/OR CERTIFICATIONS (cont'd)**

- ☐ CA DPH Registered Trauma Scene Waste Management Practitioner (if applicable)
- ☐ Registered State of CA Health & Human Services Department of Public Health (DPH) Medical Waste Transporter
- ☐ 24/7/365 contact accessibility for both primary and alternate company representatives.
- ☐ Meets all guidelines related to decontamination/cleanup/removal activities at a potential Category A contamination site, as established by CDC, OSHA, California DPH, DOT, and the Los Angeles County Health Officer

**IV. WASTE & RUBBISH GROUP (cont.)****H. Class A Infectious Substance/Waste Transport & Disposal**

**DESCRIPTION:** Transportation and disposal of Class A infectious waste from various County locations.

**E&O LIABILITY**

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million

**CONTRACTORS POLLUTION LIABILITY**

- ☐ Each Occurrence: \$2 million
- ☐ Aggregate: \$4 million
- ☐ Including Completed Operations Coverage
- ☐ County Named as Additional Insured

**AUTO LIABILITY****CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$5 million

**CA 99 48 or Equivalent in Coverage Scope**

- ☐ Vehicle Pollution Liability: \$5 million

**LICENSES AND/OR CERTIFICATIONS**

- ☐ EPA ID number
- ☐ CA DPH Medical Waste Transporter Verification & Conditions
- ☐ Department of Toxic Substances registered Hazardous Waste Transporter
- ☐ CA DPH Registered Trauma Scene Waste Management Practitioner (if applicable)
- ☐ Registered State of CA Health & Human Services Department of Public Health (DPH) Medical Waste Transporter
- ☐ DOT SP 16279
- ☐ 24/7/365 contact accessibility for both primary and alternate company representatives.
- ☐ Meets all guidelines related to transport and disposal activities of potential Category A waste, as established by CDC, OSHA, California DPH, DOT, and the Los Angeles County Health Officer

**I. Solid/Organic Waste Removal, Disposal and Recycling Service**

**DESCRIPTION:** Please refer to Attachment 2 for a description of specific work required under this category

**CONTRACTORS POLLUTION LIABILITY**

- ☐ Each Occurrence: \$1 million
- ☐ Aggregate: \$2 million
- ☐ Including Completed Operations Coverage
- ☐ County Named as Additional Insured

**AUTO LIABILITY****CA 00 01 or Equivalent in Coverage Scope**

- ☐ Auto Liability: \$2 million

**CA 99 48 or Equivalent in Coverage Scope**

- ☐ Vehicle Pollution Liability: \$2 million

**LICENSES AND/OR CERTIFICATIONS**

- ☐ County of Los Angeles Department of Public Health Solid Waste Management Waste Collector Permit
- ☐ Non-Exclusive Commercial Solid Waste Collection Franchise Agreement for the Unincorporated Areas of the County of Los Angeles with County of Los Angeles Department of Public Works
- ☐ Contractor must provide services as specified in Attachment 2 (Solid/Organic Waste Removal, Disposal and Recycling Services, Requirements) to Appendix A, Required Forms, Exhibit 1 (Statement of Qualifications Submittal Form)

**IV. WASTE & RUBBISH GROUP (cont.)****J. Dead Animal Disposal Services**

**DESCRIPTION:** Provides dead animal disposal services within Los Angeles County. Dead Animal Disposal Services include, but are not limited to, scheduled pickup of dead animals, disposal services, maintenance of storage containers, and providing special services, not limited to, pickup and disposal of large dead animals from non-care center locations.

**LICENSES AND/OR CERTIFICATIONS**

- ☐ five (5) years of experience, within the last ten (10) years, providing dead animal disposal services equivalent or similar to the services identified in the Scope of Work
- ☐ Must hold, and operate under, a current and unrestricted Dead Animal Hauler license from the California Department of Food and Agriculture. Vendor must provide a copy of the valid license with SOQ submission.  
Note: If Vendor possesses a Renderer License, a copy of the valid license must be provided with SOQ submission
- ☐ Must provide full contact information (including phone number and email address) of at least two (2) references for which they have performed similar services, with bid submission.

**V. AS-NEEDED/TEMPORARY CUSTODIAL SERVICES GROUP****A. Custodial Enhanced Cleaning Services**

DESCRIPTION: Provide As-Needed, Enhanced Cleaning Custodial Related Services within Los Angeles County. Services may include, but are not limited to, standard cleaning practices during a communicable disease outbreak to prevent illness, and may include detailed cleaning, and disinfecting of high touch surfaces for a period not to exceed twelve months of continuous services.

LICENSES AND/OR CERTIFICATIONS;  
EXPERIENCE

- ☐ All equipment utilized to perform window washing services must meet California Occupational Safety and Health Agency (OSHA) Safety Standards.
- ☐ Proposers must demonstrate that they have three (3) consecutive years' experience, within the last five (5) years providing Custodial services for at least an aggregate 400,000 square feet located in one or multiple facilities.

**B. Custodial Deep/Biochemical Cleaning Services**

DESCRIPTION: Provide As-Needed Deep/Biochemical Cleaning Custodial Related Services within Los Angeles County. Services include, but not limited to, standard, enhanced, and deep cleaning PLUS specialized cleaning practices and may include cleaning of the space occupied by a person suspected or confirmed positive (+) for Coronavirus Disease (COVID-19).

LICENSES AND/OR CERTIFICATIONS;  
EXPERIENCE

- ☐ Deep/Biochemical Cleaning: vendors must use EPA-registered cleaning and disinfecting products, and follow the manufacturer's instructions for use; must follow CDC Cleaning Guidance and Protocol; <https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html>
- ☐ All equipment utilized to perform window washing services must meet California Occupational Safety and Health Agency (OSHA) Safety Standards.
- ☐ Proposers must demonstrate that they have three (3) consecutive years' experience, within the last five (5) years providing Custodial services for at least an aggregate 400,000 square feet located in one or multiple facilities.

## REQUIRED FORMS

### APPENDIX A

- ☐ Exhibit 1: Statement of Qualification Submittal Form
- ☐ Exhibit 2: Vendor's Organization Questionnaire/Affidavit and CBE Information
- ☐ Exhibit 3: Certification of No Conflict of Interest
- ☐ Exhibit 4: Contractor's EEO Certification
- ☐ Exhibit 5: Request for Preference Program Consideration
- ☐ Exhibit 6: Familiarity with the County Lobbyist Ordinance Certification
- ☐ Exhibit 7: Prospective Contractor References
- ☐ Exhibit 8: Prospective Contractor List of Contracts
- ☐ Exhibit 9: Prospective Contractor List of Terminated Contracts
- ☐ Exhibit 10: Attestation of Willingness to Consider GAIN/GROW Participants
- ☐ Exhibit 11: County of Los Angeles Contractor Employee Jury Service Program Certification Form and Application for Exception
- ☐ Exhibit 12: Certification of Compliance with the County's Defaulted Property Tax Reduction Program.
- ☐ Exhibit 13: Two (2) originals of the Authorization of Master Agreement for Facility Ancillary Services, "Signature Page" of the Master Agreement
- ☐ Exhibit 14: Contractor's Administration
- ☐ Exhibit 15: Zero Tolerance Human Trafficking Policy Certification
- ☐ Exhibit 16: Contractor Acknowledgement and Confidentiality Agreement
- ☐ Exhibit 17: Integrated Pest Management Program Compliance Certification

### VENDOR SUPPLIED

- ☐ Certificate of Good Standing (if Corporation or LLC)
- ☐ Statement of Information (if Corporation or LLC)
- ☐ Certificate of Limited Partnership or Application for Registration of Foreign Limited Partnership (if Limited Partnership)
- ☐ Statement of Pending Litigation
- ☐ ACORD (or equivalent form) Certificate of Insurance
- ☐ Copies of required additional insured endorsement form
- ☐ All applicable licenses, certificates & proof of registration attached

APPLICANT ACKNOWLEDGES THAT IF ANY FALSE, MISLEADING, INCOMPLETE, OR DECEPTIVELY UNRESPONSIVE STATEMENTS IN CONNECTION WITH THIS SOQ ARE MADE, THE SOQ MAY BE REJECTED. THE EVALUATION AND DETERMINATION IN THIS AREA SHALL BE AT THE DIRECTOR'S SOLE JUDGMENT AND HIS/HER JUDGMENT SHALL BE FINAL.

I DECALARE UNDER PENALTY OF PERJURY THAT ALL OF THE ABOVE INFORMATION IS TRUE AND CORRECT.

PREPARER'S SIGNATURE

DATE

PRINT PREPARER'S NAME

TITLE

ADDRESS

CITY , STATE