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"To enrich lives through effective and caring service"

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ADDENDUM NUMBER ONE ENERGY EFFICIENCY PROJECT SERVICES MASTER AGREEMENT (EEPMA) REQUEST FOR STATEMENT OF QUALIFICATIONS (RFSQ) #1104559

This Addendum Number One is issued to provide changes/clarifications and to respond to questions received regarding the EEPMA RFSQ #1104559.

CHANGES/CLARIFICATIONS:

1. Refer to RFSQ, Section 1.27 County's Quality Assurance Plan. Delete in its entirety and replace with the following:

1.27 County's Quality Assurance Plan

After award of a Master Agreement and subsequent Work Order(s), the County or its agent will monitor the Contractor's performance under the Master Agreement and Work Order on an annual basis. Such monitoring will include assessing Contractor's compliance with all terms and conditions in the Master Agreement and performance standards identified in the Work Order. Contractor's deficiencies which the County determines are significant or continuing and that may jeopardize performance of this Master Agreement and subsequent Work Orders will be reported to the County's Board of Supervisors. The report will include improvement/corrective action measures taken by the County and Contractor. If improvement does not occur consistent with the corrective action measures, the County may terminate the Master Agreement and/or Work Order in whole or in part, or impose other penalties as specified in the Master Agreement.

2. Refer to RFSQ, Section 1.29 Safely Surrendered Baby Law. Delete in its entirety and replace with the following:

1.29 Safely Surrendered Baby Law

The Contractor shall notify and provide to its employees, and shall require each subcontractor to notify and provide to its employees, information regarding the Safely Surrendered Baby Law, its implementation in Los Angeles County, and where and how to safely surrender a baby. The information is set forth in Appendix G (Safely Surrendered Baby Law) of this solicitation document. Additional information is available at www.babysafela.org.

3. Refer to Exhibit H – Sample Master Agreement, Section 8.12 Contractor's Acknowledgement of County's Commitment to Safely Surrendered Baby Law. Delete in its entirety and replace with the following:

8.12 Contractor's Acknowledgement of County's Commitment to Safely Surrendered Baby Law

The Contractor acknowledges that the County places a high priority on the implementation of the Safely Surrendered Baby Law. The Contractor understands that it is the County's policy to encourage all County contractors to voluntarily post the County's "Safely Surrendered Baby Law" poster, in Exhibit E, in a prominent position at the contractor's place of business. The contractor will also encourage its subcontractors, if any, to post this poster in a prominent position in the subcontractor's place of business. Information and posters for printing are available at www.babysafela.org.

4. Refer to Exhibit H – Sample Master Agreement, Section 8.14 County's Quality Assurance Plan. Delete in its entirety and replace with the following:

8.14 County's Quality Assurance Plan

The County or its agent(s) will monitor the Contractor's performance under this Master Agreement on not less than an annual basis. Such monitoring will include assessing the contractor's compliance with all Master Agreement terms and conditions and performance standards. Contractor deficiencies which the County determines are significant or continuing and that may place performance of the Master Agreement in jeopardy if not corrected will be reported to the Board of Supervisors and listed in the appropriate contractor performance database. The report to the Board will include improvement/corrective action measures taken by the County and the Contractor. If improvement does not occur consistent with the corrective action measures, the County may terminate this Master Agreement or impose other penalties as specified in this Master Agreement.

5. Refer to Exhibit H – Sample Master Agreement, Section 8.32 Notice to Employees Regarding the Safely Surrendered Baby Law. Delete in its entirety and replace with the following:

8.32 Notice to Employees Regarding the Safely Surrendered Baby Law

The Contractor shall notify and provide to its employees, and shall require each subcontractor to notify and provide to its employees, information regarding the Safely Surrendered Baby Law, its implementation in Los Angeles County, and where and how to safely surrender a baby. The information is set forth in Exhibit E, Safely Surrendered Baby Law of this Master Agreement. Additional information is available at www.babysafela.org.

QUESTIONS AND ANSWERS:

1. Q: Do current EEPMA Vendors need to submit an SOQ for the new EEPMA RFSQ?

A: Yes. EEPMA RFSQ #I104559 will replace the current Master Agreements resulting from current EEPMA RFSQ #103913.

2. Q: Is there a deadline for the submittal of SOQs?

A: The County will continuously accept SOQs throughout the duration of the Master Agreement to qualify Vendors. However, SOQs submitted by April 26, 2017 will be initially reviewed. Subsequent to this date, SOQs will be reviewed as they are received to determine Vendor's qualifications.

3. Q: It appears that the sections and submittals of the new EEPMA is exactly the same as what we submitted previously. Can you confirm?

A: It is the Vendor's responsibility to review the entire contents of this EEPMA RFSQ #I104559.

4. Q: May we provide qualifications for projects that are older than 3 years old, as long as we can demonstrate that we have 2/3 of the last 3 years' experience with a category?

A: Yes. In accordance with RFSQ, Sub-section 1.4.1 – Vendor's Minimum Requirements, Vendor must demonstrate two years' experience, within the last three years in each EEPMA Category for which the Vendor is attempting to qualify.

5. Q: Does the County wish to see resumes?

A: Resumes are not required at the time of SOQ submittal.

6. Q: If our company is not a Minority, Small, Woman-Owned, Diverse, Social Enterprise, or Disabled Veteran Business Enterprise, are we still required to complete Required Form Exhibit 4?

A: No. You may also indicate in your submittal that the form is not applicable to your company.

7. Q: Is there anything on the horizon for solar or storage that we would need to expedite this agreement?

A: Information on future projects is not available this time. As ISD establishes a need for an Energy Efficiency Project Service, a Work Order solicitation will be released to qualified Contractors in the categories in which they are pre-qualified.

8. Q: Were Power Purchase Agreement (PPA) projects solicited and awarded under the current EEPMA RFSQ?

A: PPA projects were solicited and awarded under the current EEPMA RFSQ #103913 but were eventually cancelled and/or terminated.

The rest of the terms and conditions of the EEPMA RFSQ #1104559 remain in effect.