

ADDENDUM NUMBER TWO
RFSQ# CEO01-999 ECONOMIC DEVELOPMENT SERVICES

This Addendum Two is being issued to update the County contacts and sources information to Bid No.: CEO01-999. This Addendum revises the following sections:

Section 1.0 General Information is updated to replace Chief Executive Office (CEO) with Department of Economic Opportunity (DEO).

Section 1.7 Master Agreement Process is updated to replace Chief Executive Office (CEO) with Department of Economic Opportunity (DEO).

Subsection 1.7.2 is updated to replace Chief Executive Officer with DEO Director.

Section 1.8 Master Agreement Term is updated to replace CEO with DEO.

Section 1.10 Contact with County Personnel is deleted in its entirety and revised as follows:

Any contact regarding this RFSQ or any matter relating thereto must be submitted via electronic mail to the contact identified below:

Michael Yamashige, ASM III
Department of Economic Opportunity
DEO-PRO@opportunity.lacounty.gov

Section 1.20 Determination of Vendor Responsibility, Sub-paragraph 1.20.4 and 1.20.5 are updated to replace CEO with DEO.

Section 1.21 Vendor Debarment, Sub-paragraphs 1.21.2 and 1.21.3 are updated to replace CEO with DEO.

Section 1.29 Safely Surrendered Baby Law, website is updated as follows: <https://babysafela.org>

Section 1.32 Local Small Business Enterprise Preference Program, Subsection 1.32.2 is deleted in its entirety and replaced as follows:

To apply for certification as Local SBE, companies may register at the following website:
https://iddweb.isd.lacounty.gov/DCA_eComplaint/SmallBusinessCertifications

Section 1.32 Local Small Business Enterprise Preference Program, Subsection 1.32.4 is deleted in its entirety and replaced as follows:

Information about the State's small business enterprise certification regulations is in the California Code of Regulations, Title 2, Subchapter 8, Section 1896 et seq., and is also available on the California Department of General Services Office of Small Business and Disabled Veteran Business Enterprise Services (OSDS) website at <https://www.dgs.ca.gov/PD-OSDS>.

Section 1.35 Social Enterprise (SE) Preference Program is deleted in its entirety and replaced as follows:

- 1.35.1 In reviewing Work Order Bids, the County will give preference during the solicitation process to businesses that meet the definition of an SE, consistent with Chapter 2.205 of the Los Angeles County Code. An SE is defined as:
- 1) A business that qualifies as an SE and has been in operation for at least one year
(1) providing transitional or permanent employment to a Transitional Workforce or providing social, environmental and/or human justice services; and
 - 2) A business certified by the Department of Economic Opportunity (DEO) as an SE.
- 1.35.2 The DEO shall certify that an SE meets the criteria set forth in Section 1.35.1.
- 1.35.3 Certified SEs may only request the preference in each of their Work Order Bid responses and may not request the preference unless the certification process has been completed and certification is affirmed. Businesses must complete and submit the Request for Preference Program Consideration with each Work Order Bid response and submit a letter of certification from the DEO Office of Small Business with their bid.
- 1.35.4 Further information on SEs is also available on the County's website at:
https://iddweb.isd.lacounty.gov/DCA_eComplaint/SmallBusinessCertifications

Section 1.39, Subsection 1.39.5 is deleted in its entirety and replaced as follows:

- 1.39.5 To request the Disabled Veteran Business Enterprise Preference, a Vendor must complete and submit the Request for Disabled Veteran Business Enterprise Consideration form in *Appendix A, Required Forms, Exhibit 13*, with supporting documentation with their proposal.

Information about the State's DVBE certification regulations is found in the California Code of Regulations, Title 2, Subchapter 8, Section 1896 et seq., and is also available on the California Department of General Services Office of Small Business and Disabled Veteran Business Enterprise Services (OSDS) website at <https://www.dgs.ca.gov/PD-OSDS>.

Information on the Department of Veteran Affairs Office of Small and Disadvantaged Business certification regulations is found in the Code of Federal Regulations, 38 CFR 74 and is also available on the Department of Veterans Affairs website at: <https://www.vetbiz.va.gov/>

Section 2.4 Solicitation Requirements Review is being updated to replace CEO with DEO, and revise the submission address to:

Michael Yamashige, ASM III
Department of Economic Opportunity
DEO-PRO@opportunity.lacounty.gov

Section 2.5 Vendor's Questions is deleted in its entirety and replaced as follows:

Vendors may submit questions regarding this RFSQ by electronic mail to the contact identified below. All questions will be compiled with the appropriate answers and issued as an addendum to the RFSQ.

When submitting questions please specify the RFSQ section number, paragraph number, and page number and quote the passage that prompted the question. This will ensure that the question can be quickly found in the RFSQ. County reserves the right to group similar questions when providing answers.

Questions may address concerns that the application of minimum requirements, evaluation criteria and/or business requirements would unfairly disadvantage vendors or, due to unclear instructions, may result in the County not receiving the best possible responses from vendor.

Questions should be addressed to:

Michael Yamashige, ASM III
Department of Economic Opportunity
DEO-PRO@opportunity.lacounty.gov

Section 2.7 SOQ Submission is deleted in its entirety and replaced as follows:

The SOQ shall be organized as stated in this RFSQ (Section 2.6) in a single file, if possible, and emailed to:

Michael Yamashige, ASM III
Department of Economic Opportunity
DEO-PRO@opportunity.lacounty.gov

It is the sole responsibility of the submitting vendor to ensure that its SOQ and all its files are received and labeled appropriately. Submitting vendors shall bear all risks associated with delays in delivery. No facsimile or US Mailed documents will be accepted.

Section 2.9 SOQ Withdrawals is updated to reflect new contact as follows:

Michael Yamashige, ASM III
Department of Economic Opportunity
DEO-PRO@opportunity.lacounty.gov

Section 3.1 Disqualification Review, Subsection 3.1.1 is updated to replace CEO with DEO.

Section 3.2 Disqualification Review is updated to replace CEO with DEO.

Section 3.3 Selection/Qualification Process is updated to replace CEO with DEO.

Section 3.4 Master Agreement Award is updated to replace CEO with DEO and Chief Executive Officer with Department of Economic Opportunity.