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May 19, 2025

**ADDENDUM NUMBER 6
TO
REQUEST FOR STATEMENT OF QUALIFICATIONS NO. 2024-012
FOR
AS-NEEDED LANGUAGE ASSISTANCE SERVICES**

On November 21, 2024, the County of Los Angeles (County) Department of Public Health (Public Health) released a Request for Statement of Qualifications (RFSQ) for As-Needed Language Assistance Services.

Pursuant to RFSQ Section 4.0, County Rights & Responsibilities, Public Health has the right to amend the RFSQ by written addendum. This Addendum Number 6 amends this RFSQ as indicated below (new RFSQ language in **highlight** and revised or deleted language in ~~strike through~~ for easy reference).

1. RFSQ, Section 1.0, Solicitation Information Timetable, is amended as follows:

“1.0 SOLICITATION INFORMATION TIMETABLE

RFSQ TIMETABLE	
RFSQ Release Date	November 21, 2024
RFSQ Contact	Public Health Contracts and Grants Division: dph-solicitations@ph.lacounty.gov
Solicitation Requirements Review (SRR) Request Due	January 14, 2025, 3:00 pm Pacific Standard Time (PT)
Written Questions Due	January 14, 2025, 3:00 pm PT

Questions and Answers Released via Addendum	February 19, 2025
SOQ's Due	March 5, 2025, 3:00 PM PT Open Continuous
Anticipated Master Agreement Term	Date of Execution – June 30, 2030*
Minimum Mandatory Requirements (MMRs)	See Section 3.0 of this RFSQ for Minimum Mandatory Requirements.

Public Health will be continuously accepting SOQs throughout the duration of the Master Agreement to qualify additional Vendors and/or allow contractors to apply for additional categories. SOQs will be considered for review at the convenience of the County. Please note the County may at any time issue an addendum as described in Section 4.2 to close this RFSQ.

*County will have the option to extend the term for five (5) additional one-year periods through June 30, 2035. The five (5) year-to-year extensions will be exercised at the sole discretion of Public Health.”

2. RFSQ, Section, 5.0, **NOTIFICATIONS TO VENDORS**, Sub-section 5.2, is amended as follows:

“5.2 Contact with County Personnel

Any contact regarding this RFSQ or any matter relating thereto must be in writing and e-mailed to:

~~Norma Banuelos, Contract Analyst~~
County of Los Angeles – Department of Public Health
Contracts and Grants Division
~~E-mail address: nbanuelos@ph.lacounty.gov~~
E-mail address: dph-solicitations@ph.lacounty.gov

A Contract Analyst will be assigned and will become the contact for the submitted SOQ. If a Vendor contacts and receives information from any County personnel, other than the person specified above contact provided, regarding this solicitation, County, in its sole determination, may disqualify their SOQ from further consideration.”

3. The revisions contained in Addendum Number 2, Addendum Number 5, and this Addendum Number 6, have been incorporated into the revised RFSQ dated May 2025, and made available as described below. All other terms and conditions of the RFSQ remain in full force and effect.

Pursuant to RFSQ, Section 4.0, County Rights & Responsibilities, Addendum Number 6 has been made available on the Department of Public Health Contracts and Grants website at <http://publichealth.lacounty.gov/cg/index.htm> and on the County's website at <http://camisvr.co.la.ca.us/lacobids/BidLookUp/BidOpenStart.asp>.

Thank you for your interest in contracting with the County of Los Angeles.

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