



Caring for Our Coast

♦ ♦ ♦  
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Chief Deputy Director

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Deputy Director

November 7, 2024

**ADDENDUM ONE  
REQUEST FOR STATEMENT OF QUALIFICATIONS FOR  
AS-NEEDED ENVIRONMENTAL CONSULTING SERVICES  
RFSQ #DBH84**

The Department of Beaches and Harbors issues Addendum One to the As-Needed Environmental Consulting Services Request for Statement of Qualifications (RFSQ) #DBH84, which was released on October 23, 2024.

As indicated in RFSQ, Section 4.2, County's Right to Amend Request for Statement of Qualifications, the County reserves the right to amend the RFSQ by written addendum. Part One of this Addendum One contains portions of the RFSQ that have been revised. Part Two of this Addendum One contains the answers to the questions that were submitted by the deadline of November 4, 2024.

The information contained in this Addendum One supersedes any related information previously provided.

Thank you for your interest in our RFSQ for As-Needed Environmental Consulting Services. Statement of Qualifications (SOQs) must be emailed to [Contracts@bh.lacounty.gov](mailto:Contracts@bh.lacounty.gov) and **received** no later than 5:00 p.m. Pacific Standard Time, on November 18, 2024.

We look forward to receiving your submittals.

Very truly yours,

GARY JONES, DIRECTOR

*Jean Dao*

Jean Dao, Contracts Administrator



**The information hereunder, specific to the sections discussed below, supersedes any information previously provided as to those sections.**

## **PART ONE**

1. RFSQ, Section 1, Solicitation Information and Minimum Mandatory Requirements, has been revised as follows (**revisions in red**).

## **SOLICITATION INFORMATION AND MINIMUM MANDATORY REQUIREMENTS**

|                                                           |                                                                     |
|-----------------------------------------------------------|---------------------------------------------------------------------|
| <b>RFSQ Release Date</b>                                  | October 23, 2024                                                    |
| <b>RFSQ Contact</b>                                       | Jean Dao, via email:<br>contracts@bh.lacounty.gov                   |
| <b>Solicitation Requirements Review (SRR) Request Due</b> | November 6, 2024 12:00PM PST                                        |
| <b>Written Questions Due</b>                              | November 4, 2024 5:00PM PST                                         |
| <b>Questions and Answers Released via Addendum</b>        | <b>November 7, 2024</b>                                             |
| <b>SOQ's Due</b>                                          | November 18, 2024 5:00PM PST                                        |
| <b>Anticipated Master Agreement Term</b>                  | April 11, 2025 – April 10, 2028, with four one-year renewal options |
| <b>Minimum Mandatory Requirements (MMRs)</b>              | Please see Paragraph 3.0 (Minimum Mandatory Requirements)           |

## **PART TWO:**

### **QUESTIONS AND ANSWERS**

#### **1. What is the name of the current approved incumbent firms/ consultants?**

*Answer 1: The current contractors are WSP USA Environment & Infrastructure, Inc.; Davey Resource Group; ECORP Consulting, Inc.; Environmental Intelligence, LLC; FMF Pandion; Larry Walker Associates, Inc.; Moffatt & Nichol; LSA Associates, Inc.; Michael Baker International; Rincon Consultants, Inc.; UltraSystems Environmental; Atkins North America, Inc.; Hamilton Biological, Inc.; Woodard & Curran; Limno-Tech, Inc.; Geosyntec Consultants, Inc.; CJ Biomonitoring; and Weston Solutions, Inc.*

#### **2. Is there a contract value associated with the RFSQ, or are tasks released as necessary?**

*Answer 2:*

*The current annual aggregate amount for the As-Needed Environmental Consulting Services Master Agreements is \$1,000,000. Please note that this amount may be subject to change for the new Master Agreements.*

#### **3. Once approved as a vendor, are tasks released to all approved consultants for competitive bidding?**

*Answer 3: Upon determination by County to issue a Work Order solicitation, County will issue a Work Order solicitation containing a Statement of Work to all Master Agreement Qualified Contractors in the Category being solicited on the basis of demonstrated qualifications as set forth in the Contractor's Statement of Qualifications and/or other additional materials, if requested by the County. Please refer to Appendix A, Master Agreement Section 3.4. – Work.*

#### **4. Do we need to attach a list of every staff member who holds a BA or higher degree in the subjects listed under Minimum Mandatory Requirements (Page 5, Paragraph 3.0 identifies the required types of degrees)? On page 24 Paragraph 7.4.4.10 says "attach and list the staff member(s) of your organization who holds degree(s) required for this RFSQ" Our firm has over 900 employees and many hold these types of degrees.**

*Answer 4: Please provide only the degree(s) for the employees who will be working under this Master Agreement.*

#### **5. For the Arborist, will a BS in Forestry suffice, or will you only accept a BA or higher degree in Arboriculture specifically? On page 5, Paragraph 3.1 it says "One (1) member of the firm with a bachelor's or higher degree from an accredited college in arboriculture"**

*Answer 5: As provided in RFSQ, Section 3.1, one (1) member of the firm must have a bachelor's or higher degree from an accredited college in arboriculture. Please refer to RFSQ, Section 3.0 – Minimum Mandatory Requirements.*

- 6. For the form Exhibit 1 “Pending Litigation and Judgments” are you asking for pending litigation involving our professional services OR also involving employees/former employees etc.?**

*Answer 6: The County will conduct a review of Vendor's (Company's) pending litigation and judgments. Please refer to RFSQ, Section 7.0 – Statement of Qualification (SOQ) Requirements, Subparagraph 7.4.4.1 – Pending Litigation.*

- 7. The RFP includes one mention of CEQA but does not identify preparing environmental documents as sample types of work or projects that would be produced under the contract. See RFP page 3 paragraph 2.1 “Prepare and assist with California Environmental Quality Act (CEQA) documents and processes”. Is the County looking for CEQA services in addition to the work and projects mentioned?**

*Answer 7: The objective of this RFSQ process is to secure one or more qualified Vendors to provide as-needed environmental consulting services. Specific tasks, deliverables, etc., will be determined at the time the Department requests Work Order solicitations. Please refer to RFSQ, Section 2.4 – Master Agreement Process.*

- 8. Regarding the Water Quality Scope of Work found on RFSQ paragraph 2.1 Scope of Work, page 6 and Exhibit F, page 99, for “water quality sampling and analysis”; can you provide more information about the scope of sampling? Does this task refer to wet-weather or dry- weather sampling? Is it daily, weekly, monthly, etc.? Does the Department of Beaches & Harbors have monitoring equipment (autosamplers) set up? Is sampling performed by grab sampling and/or composite?**

*Answer 8: Water quality sampling can take place in the marina, ocean, groundwater wells, and on-site wastewater treatment systems (OWTS) mainly during dry weather. Sampling frequency and methods depend on the scope of each special study. The Department conducts quarterly monitoring of seventeen (17) OWTS sites in Malibu. Consultants must be able to provide their own monitoring equipment if needed.*

- 9. Under the prior as-needed contract, what specific task orders were awarded and what was the dollar amount of those contracts?**

*Answer 9: Examples of some of the tasks previously awarded include: the MdR Mother's Beach Bacteria Study (study design/plan, sampling and analysis of fecal indicator bacteria and DNA markers, and ppt presentation) was approximately \$100,000; OWTS monitoring and reporting (sampling/analysis of effluent/groundwater and report preparation) was approximately \$450,000; MdR Copper Site-Specific*

*Objectives Study (study design/plan, agency coordination, sampling/analysis, preparation of report) was approximately \$1 million; MdR Contaminated Sediment Management Plan Pilot Study (study design/plan, agency coordination/permits, sampling/analysis, preparation of report) was approximately \$230,000.*

- 10. Under 3.0 Minimum Requirements what does the County mean under Environmental Scientist when it states " five years of professional experience working with the marine environment"? Please clarify what you mean by working with the marine environment? Does preparing CEQA environmental documents near the ocean (in a port, bay, ocean/coast adjacent) qualify as working in the marine environment?**

*Answer 10: Environmental Scientists must have at least five (5) years of experience working in the marine environment, including, but not limited to, preparing and implementing sampling and analysis plans, conducting scientific data collection and statistical analyses, and preparing scientific reports and presentations. Preparation of CEQA documents does not qualify as professional experience working in the marine environment.*

- 11. Can we just submit a proposal on the Environmental Scientist category? the prior as-needed contract, what specific task orders were awarded and what was the dollar amount of those contracts?**

*Answer 11: Vendors may pre-qualify under any of the categories of the As-needed Environmental Consulting Services Master Agreement, as specified on Exhibit 6 (Minimum Mandatory Requirements and Category Submittal), Appendix B, Required Forms, provided the minimum qualifications are met. Vendor(s) should specify under which category/categories they intend to qualify on Exhibit 6. Please see answer to Question #9 for examples of previous work order projects.*

- 12. Can we just submit a proposal on the "Prepare and assist with the CEQA documents process, or do we need to provide all services under the Environmental Scientist category?**

*Answer 12: In order to qualify under the Environmental Scientist category, the vendor must meet all the minimum mandatory requirements for that category as stated in RFSQ, Section 3.0 Minimum Mandatory Requirements.*